

विवेकानन्द महाविद्यालय
VIVEKANANDA COLLEGE
(दिल्ली विश्वविद्यालय)
(University of Delhi)
विवेक विहार, दिल्ली - ११००१५
VIVEK VIHAR, DELHI - 110095

Minutes of the meeting of the Governing Body (in hybrid mode) held on Thursday, 05.09.2024 at 03:00 pm in the Office of the Principal, Vivekananda College. The following members were present:

Members Present :

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| 1. Prof. Neera Agnimitra | - | Chairperson, GB & University Representative |
| 2. Prof. Vijay Laxmi Singh | - | Treasurer, GB & University Representative |
| 3. Dr. K. S. Aggarwal | - | Member (Joined Online) |
| 4. Brig. (Dr.) Amita Chaturvedi | - | Member (Joined Online) |
| 5. Mr. Manish Sachdeva | - | Member |
| 6. Prof. Vanita Sondhi | - | Teachers' Representative |
| 7. Dr. Sujit Ram Tripathi | - | Teachers' Representative |
| 8. Mr. Parveen Kataria | - | Non-Teaching Rep. & Special Invitee |
| 9. Dr. Hina Nandrajog | - | Member Secretary & Offg. Principal |

Dr. K.S. Aggarwal and Brig. (Dr.) Amita Chaturvedi, Members attended the meeting through online mode. Mr. Ravinder Kumar, Member could not attend the meeting.

PROCEEDINGS

1. Attendance of the Governing Body Members.

Attendance of all the members present was marked.

2. Induction and welcome of additional GB members.

The new members on the Governing Body of the college, Dr. K. S. Aggarwal, Ms. Amita Chaturvedi, Mr. Manish Sachdeva, and Mr. Ravinder Kumar (in absentia) were warmly welcomed. The welcome was followed by a round of introduction by all the members.

3. To approve and confirm the minutes of the Governing Body meetings held on 09.08.2024.

- The Minutes were approved. Subsequently, the members were apprised of the action taken for the various points which found mention within the Minutes.
- For point no. 05, it was informed that all those promoted to the post of Professor had been asked to submit a fresh application for a review of their date of eligibility, if any, so that action could be taken by the GB at the earliest.
- The promotions of Dr. Mukesh Burnwal and Dr. Rajni Jindal to the post of Assistant Professor were approved.
- For point no. 10, it was informed that Dr. Omvir Singh's certificates should be sent to Higher Education Department, UP for verification. GB agreed but reiterated that confirmation would be made only after the originals are produced.
- For point no. 20, Mr. Parveen Kataria, Non-Teaching Representative, was appreciated for his counselling of the irregular employees and the positive impact that this had

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created on them. However, since there was need for complete adherence to service rules, he was asked to further advise the employees that they must give their 100% attendance to the college.

- It was also informed that one of the three irregular employees, Mr. Bhupinder Kumar Sharma had submitted a request for being given VRS on 21.08.2024. The GB accepted his request for VRS.
- For point no. 24.1, regarding the matter of vacating the College staff quarters by some members of the teaching and non-teaching staff, as they had been declared unsafe by the competent technical agencies. In the past, notices to vacate the said quarters had already been given in the past several months, and in response some members had also vacated the staff quarters. Others who have not vacated had given an undertaking to declare that they were staying there on their own risk.

In this meeting, at first, the GB sought the response of the Teacher and Non-Teaching representatives who had undertaken the responsibility to talk/ counsel the staff members who had not vacated the quarters till date. The Teacher Representatives and Non-Teaching Representative informed that these residents were reluctant to vacate the staff quarters. Subsequently, 04 out of the 05 residents were asked to come to the meeting to share their concerns. They put their views forward and asked that they be allowed to stay there at their own risk. They were apprised of the heavy risk and dangers involved, especially due to heavy rains or any other incident that could result in serious harm to them and their families. Therefore, as the threat was too serious to be ignored by the College, the members were strongly urged to move out. In this context, they were assured that priority would be given by the College to the rebuilding of the staff quarters. Further, for allotment of residence too, priority would be given to those staff members who were staying there currently. They were assured that this insistence to vacate was not to victimize them in any way, but to arrange safer, better accommodation for them and also for a larger number of teaching and non-teaching staff.

After due deliberations, the GB members unanimously resolved that this matter of safety of residents and their families was very urgent and required quick and resolute action. For this, a final notice should be issued to the concerned staff members in this regard. It was decided that the final decision on action in case the quarters were not vacated would be taken in the next GB meeting. It was also suggested that the Safety Audit Report may be shared with the Estate/ Engineering Department of the University of Delhi for their comments. The Principal was advised to undertake this responsibility.

- The Officiating Principal requested that the safety audit of the entire college building be also carried out. It was reiterated that this would be done soon with the permission of the GB.
- The GB members were apprised that the process of appointment of permanent Principal of the College has been initiated, and the same shall be completed as soon as possible.

4. Any other matter with the permission of Chair.

- The Minutes of the Fee Concession and Student Aid Fund Committee were presented on the table and approved.
- The case of a non-teaching employee possessing two PAN cards was raised. It was suggested that the applicable penalty of Rs. 10,000/- by the Income Tax Department, should be paid by the employee, if the IT authorities demand the same.
- Regarding compassionate appointment, it was suggested that "Since the matter has been pending for so many years and it does not seem to be getting resolved soon as on one post now there are two karamcharis, so it is advised to the principal if they

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could be accommodated on contractual basis for the time being- within the preview of rules.

- The Chairperson informed that a complaint received about a college functionary had been shared with the Officiating Principal and she had been asked to verify the facts of the matter and respond to her. The Officiating Principal's response in the matter was read out to the GB. In this regard, the GB requested the Officiating Principal to further validate the concerned documents from the University, so that the GB could conclusively close the matter by ensuring that the documents are in complete order.
- Mr. Parveen Kataria submitted a representation of some non-teaching staff members to review their previous year's APAR. The GB members discussed the matter at length. However, on account of the fact that this APAR was for an earlier period and therefore time-barred, no action was possible in its regard in the present context.
- The Teacher Representative, Prof. Vanita Sondhi presented a letter written by the Staff Association of the college asking for the attendance register for teachers to be removed. In this regard, the GB felt that this matter should be taken up by the College.

The meeting ended with a vote of thanks.

Hina Nandrajog

Dr. Hina Nandrajog
Offg. Principal & Member Secretary, GB

N. Agnimitra

Prof. Neera Agnimitra
Chairperson, GB