विवेकानन्द महाविद्यालय
VIVEKANANDA COLLEGE
(दिल्ली विश्वविद्यालय)
(University of Delhi)

Grade 'A' Accredited by NAAC

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Principal's Message

Dear Students

These are unprecedented times with the pall of COVID-19 hanging over every sphere of our lives. However, we need to learn to live with the challenges that this pandemic has thrown up and have to resolve to carry on with our regular lives. This has to be done keeping in mind added protection and care that we need to take care of ourselves and of each other. The pandemic has taught us many useful lessons as well, one of which is the inter-connectedness of all life. Responsibility and mindfulness to ourselves and society as a whole is at the core of keeping oneself safe from disease, and, indeed, this is also at the centre of a conscientious life that we aspire to live. At Vivekananda College, we have been committed to inculcating and nurturing values that live up to the vision of Swami Vivekananda for the past fifty years. For him, the true hallmark of education would be one "by which character is formed, strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet."

We invite you to seek out that education, discover that truth and remember to use it well.

I welcome you all to this great institution of higher learning that is celebrating its golden jubilee year and assure you of a nurturing and caring environment that will see all of you blossom into empowered and sensitive human beings.

Dr. Hina Nandrajog
Officiating Principal

IMPORTANT POINTS REGARDING THE PROSPECTUS

1. An eligible candidates desirous of seeking admission to UG Programme(s) of the college for the academic session 2021-22 must read the Prospectus carefully.
2. The college reserves the right of revise, amend, update, or delete any part of this Prospectus without giving any prior notice. Any change so made shall be uploaded on the College website : www.vivekanandacollege.edu.in
3. Any change made in any programme after the release of this Prospectus shall become effective from the date it is posted on the College Website.
4. Candidates are responsible for regularly checking the College Website for updates.
5. Any error, if found in the Prospectus may be due to inadvertent omissions, clerical mistakes or any other reason.

THE IMPORTANT POINTS REGARDING ADMISSION

1. In case of non-compliance of any of the requirements for admission including the non-submission of relevant documents and / or non-payment of Fee within the prescribed date and time, the candidate will lose her right to admission.
2. If at any stage original documents relating to the admission of a candidate are found to be fake / non-genuine or fabricated or in any other manner defective, admission will stand cancelled without any prior notice in this regard, and appropriate action shall be taken. If the same is found after the completion of programme, her degree will be cancelled and appropriate legal action will be taken.
3. The candidate's participation in the Admission Procedure will be provisional. If, at any stage, it is found that she doesn't fulfil the Minimum Eligibility Criteria, her admission, if granted, will be cancelled *ipso facto*, and appropriate legal action will be taken.

An Introduction to the College

"Arise, Awake and Stop not till the Goal is Reached."

This statement of Swami Vivekananda highlights not only the very purpose of education but also the philosophy of the College. Education pulsates with energy and enthusiasm at Vivekananda College.

Vivekananda College has a dynamic and empowering educational environment for young women seeking an undergraduate degree in the Arts, Humanities, Commerce, and Social Sciences. This pioneering knowledge hub of East Delhi attracts students from all over the country. Fostering and inculcating a vibrant exchange of ideas, the college seeks to ignite the minds of learners to facilitate their all-round development and help them.

The college was set up in 1970 in Gandhi Nagar by the Delhi Administration, (now Govt. of NCT of Delhi) with grants from University Grants Commission and Delhi Administration, with the specific objective of providing opportunities for higher education to women in the trans-Yamuna area. The foundation stone of the present building in Vivek Vihar was laid on 26th October, 1976 by Professor S. Nurul Hasan and the building was dedicated by Swami Ranganathananda of the Rama Krishna Mission in 1979. The beautiful red brick building is set amidst sprawling green lawns and offers the best in holistic education.

Facilities & Infrastructure

The College Library is well-stocked, fully computerized, and has state of the art facilities. The mission of the library is to support curriculum based requirements of the users, and use technology initiatives to connect our users to the library and to the world. During the pandemic many online services have been initiated to support online learning and teaching.

The library has airy and spacious Reading Rooms spread over three floors with a seating capacity of 180. A separate air-conditioned lounge has been demarcated for faculty to make use of library resources**. Online Public Access Catalogue (OPAC)** is installed on all the three floors of the library. The library has separate corners like popular fiction, non fiction, inspirational books, career development books and nonfiction (issued for fourteen days) as the pleasure reading section. One distinctive practice that our library follows is that textbooks are highlighted by red tape (issued for four days) and text reference books are highlighted by the golden tape (only for consultation in the library) for easier identification.

The collection consists of approximately 65,725 books covering almost all aspects of Commerce, Humanities, and some Science courses. The rich and updated collection covers text books of the curriculum as well as reference books for higher studies and even for general reading. The college regularly subscribes to about 47 periodicals, including 10 daily newspapers in Hindi and English. The Library offers a "**Book Bank**" facility consisting of core textbooks, which are issued to deserving students for the whole semester. This benefit is extended to the financially weak students at the beginning of both the semesters.

The library offers some facilities for Visually Handicapped students of the college as well. It has a notebook with software and an optical scanner. The library has some Braille books also. The Braille Library of the University of Delhi is also accessible through the college library.

Please contact the library staff for any query, help, and recommendation of the same.

The college library has access to millions of **e-resources** to help students as well as teachers in the teaching learning process. **E-resources** are available through **eSS database of the University of Delhi, and N-List** programme of Inflibnet. All the students have been registered for N-List to access the e-resources. All of them have got a verification mail from NList through which they get the ID and Password to access the e-resources. The library is also a member of **DELNET** (Developing Library Network) – a library consortia. Inter library loan of DELNET facilitates a user to get those books on loan which are out of print or not available in the library. Access to many e-resources is also available through DELNET. Library also keeps disseminating information about various open access authentic resources for the students on a regular basis. In this way the library makes special efforts to fulfil all the requirements of the College students and faculty.

URKUND software is being used by the faculty and students within the library to check **plagiarism** for research articles. One can also get plagiarism checked by the library through online mode.

Orientation Programmes are organized for all the students to explain the physical infrastructure of the library as well as about its rich print collection. During the pandemic period, orientation programmes have been organized on a virtual platform through a virtual video tour. A practical demo to access NList is also given in the virtual orientation. All the recordings are available on the YouTube channel of the library (https://www.youtube.com/watch?v=--L8ALoGB8Q). The library OPAC is available to users on the Web through the library portal as well as through DELNET. All the new students are registered virtually for library membership.

For detailed information about the library and various online forms for the different innovative library services, please check the library portal on the following link:
https://sites.google.com/site/libraryvivekanandcollege.

You can connect with the library through its various social media platforms like its Twitter handle, Instagram, and YouTube channel. These platforms are used to disseminate information about the library, its services, and e-resources; in addition, they offer valuable support to other college activities by live-streaming various college events, webinars, etc. The video recordings of the virtual orientation programmes have been uploaded on the library YouTube channel. The links are given below.

- **Instagram**:- https://www.instagram.com/vivekananda_lib/
- **Twitter** :- https://twitter.com/Vivekananda_Lib
- **YouTube**:
  https://www.youtube.com/channel/UCxCObY_J78ZTJdgm_BniMmw/videos
- **Facebook:** https://www.facebook.com/vivekanandacollegelibrary. It is also used to live-stream various college events and virtual orientation programmes of the library.

Library has also generated QR codes of its various social media tools as well as its various services for quick access to the library virtually and for dissemination of information.
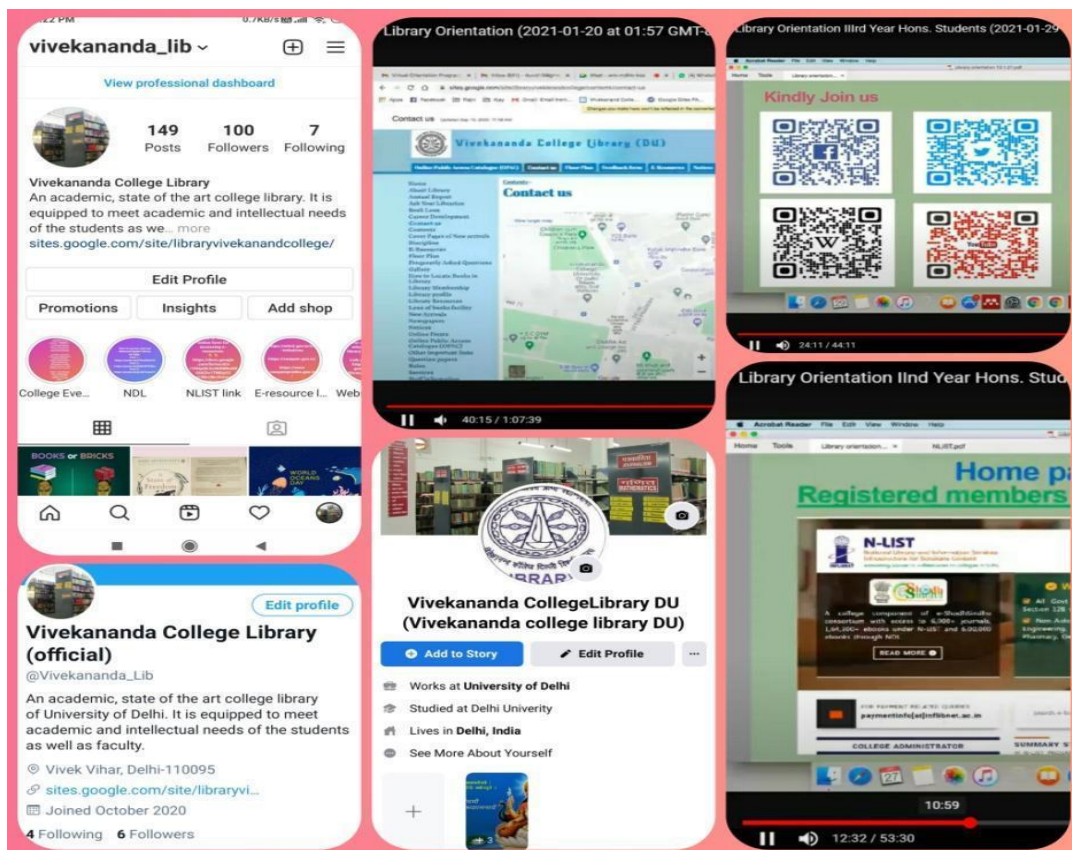
For any other information or query about the library, the user may contact librarian@vivekanand.du.ac.in or DM us at our social media.

Another initiative that the Vivekananda College library has instituted is to offer an internship in Content Writing. Students are selected for a two-month internship. These students prepare posts for the various social media tools of the library.

Library staff members work together to strive to provide equal access to information, ideas, and knowledge through books, programmes, and other resources to the users.

Computer Labs – There are five labs in the college with 146 terminals and 25 laptops and internet facilities for students and teachers. These centres are also equipped with teaching aids such as LCD Projectors and Scanners. The college endeavours to make all students conversant with technology and modern learning aids.

Psychology Laboratory – The objective of this laboratory is to serve as an interface between the theory-praxis domains. It is well equipped with traditional apparatus like tachistoscope, electronic memory apparatus, Muller-Lyer apparatus, etc. to conduct experiments. A range of psychological tests and assessment techniques are also available in the laboratory. These include intelligence tests, personality tests, aptitude tests, attitude, values scales, etc. Workshops and experimental exercises are organized at regular intervals by the Applied Psychology faculty. The laboratory also has audio-visual aids like an LCD projector to facilitate lectures and talks.

Two extensions of the main psychology lab include the Bio-Physiological Lab and the Computer Lab, where experiments are conducted, and it also provides facilities for research work. There is a Department Library which is a reader's delight with a collection of classic and latest editions of books on psychology. The department office offers various facilities to smoothen the administrative work.

The Food Technology Laboratory is equipped with the latest equipment for students to perform various lab-oriented practicals. The students are provided with expert skills in bakery and preservation of food, so that they can compete with other professionals in the industry. Keeping in mind the changing demands of the food market, several low-cost new food products are also developed every year. It is in the process of being renovated. An additional lab is also being developed to cater to Home Science students.

The two Music Rooms are equipped with a variety of instruments to facilitate the students in their practical work and hence equip them with skills of better co-ordination with different instruments. The students learn Hindustani vocal music and perform at various college and inter-college functions.

The Sports facilities in the college include a large playground. Intensive training is imparted under expert guidance for several sports. Each year, students of Vivekananda College achieve notable distinctions, and many of them are selected for All India Inter-University and National tournaments. Facilities are provided for athletics, hockey, archery, netball, softball, and taekwondo. A synthetic track (200 mts.) is laid and it is one of its kind among all the colleges of the University of Delhi. Currently, a hockey field with astroturf is being built.

The college has two auditoriums:

Vivekananda Auditorium has a seating capacity of 650. It is fully air-conditioned and the light and sound system is currently being revamped. The auditorium hosts various academic and cultural events of the college. It also encourages well-known cultural groups to hold their programmes for the benefit of the students and the community.

Sharda Hall is an air-conditioned facility that can accommodate up to 120 people. It is equipped with an LCD projector and is used extensively by students for various academic and extra-curricular activities.

The Canteen is a vibrant hub for out-of-class discussions and exchanges of information and ideas. It provides hygienic and nutritious snacks, lunch, and drinks at subsidized rates.

Banking services are provided by Canara Bank, Vivek Vihar branch, through an extension counter in the college. Students can also open individual accounts with the bank.

Medical Facilities are available in the Medical Room in the college with a nurse to provide first aid. An allopathic doctor is available for consultation for three hours, five days in a week. An ayurvedic doctor offers consultation once a week.

Psychological Counselling Services are provided to students throughout the academic session. An expert counsellor is available in the college for consultation in addition to a faculty member from the Department of Applied Psychology. Now there is a full-fledged Counselling Cell in the college.

Career Counselling and Placement Cell provides students with career counselling for job placement by conducting seminars and workshops. Moreover, companies are invited to the campus for recruitment. This is in addition to participation in the Central Placement Cell of the University of Delhi.

Students' Information Bulletin Board displays information regarding co-curricular activities taking place in the college and other educational institutions. The Board also displays important notices and students are required to keep themselves up to date about college events. The website is an important source to check all notifications due to online work.

Bus and Railway Concession is provided to students. They may avail DTC Bus Fare Concession by filling up the form and getting it verified from the administrative office of the college. Students commuting from adjoining areas of Delhi (like Ghaziabad, Faridabad, etc.) may submit an application to obtain the Railway Concession Form from the Administrative Office. They are allowed railway fare concession, too, during the vacation only for travelling to their hometown.

Identity Card is issued to every student of the college after her admission has been confirmed. This Card is required to always be in her possession and should be produced as and when asked for. In case of loss of the ID card, the student will be required to lodge an FIR with the police and get a duplicate one by submitting an application to the college office along with a copy of the FIR, a photograph and after making a payment of Rs.100/- only.

Parking Facility is offered to students who use their own two-wheelers to commute to college. It is provided only on the submission of proof of ownership of the vehicle and a valid driving license.

Note: Delhi University's 'Population Education Resource Centre' provides Helpline Counselling Services on HIV, AIDS, Sexuality, Drug Abuse and other adolescent issues for students. Awareness is provided by doctors and trained counsellors through peer group training programmes. These services as well as learning material, developed by the Centre, may be availed of through the college.

<u>DEPARTMENTS</u>

Applied Psychology

B.A. (H) Applied Psychology is an application based programme, with the right blend of theory and practice. Most papers in the programme have a practicum component – which is to be done in the field or in the laboratory setting. A review of the programme structure would reveal the range of exposure a student of Applied Psychology gets. From conducting laboratory experiments to Psychometric testing, from statistics to field based and other research studies as well as internships, the students are equipped with fundamental knowledge in all areas. The three-year programme provides a foundation for pursuing careers in Clinical Psychology, Counselling, Organizational Behaviour, Health Psychology, Media Psychology, and Life Skills. It provides the students with relevant knowledge and skills for academic and research activities. The programme enables students to get a deeper and more meaningful understanding of themselves and others. The thriving nature of the department is evident in the diverse teaching pedagogies adopted, which not only include traditional methods like lectures and power-point presentations, but also more engaging experiential and reflective learning, group discussions and use of audio-visual aids. The department also conducts workshops/ lectures/ seminars at regular intervals. Most of the faculty members also serve as Ph.D. supervisors and have led several research projects. The department is actively engaged in social outreach activities, providing counselling and generating mental health awareness.

Faculty Members

Dr. Anita Kant	M.A., M.Phil, Ph.D.
Dr. Vanita Sondhi	M.A., M.Phil., Ph.D.
Dr. Arpana Beniwal	M.A., M.Phil., Ph.D.
Dr. Shivantika Sharad	M.A., Ph.D.
Dr. Salma Seth **(Teacher-in-Charge)**	M.A., M.Phil., Ph.D.
Dr. Sunil Kumar Verma	M.A., D.Phil.

Commerce

The College offers two programmes in Commerce: B.Com (Hons) and B.Com (Programme).

The Bachelor of Commerce programmes are designed to enhance an individual's ability to learn and also to provide her with the opportunity to develop networks through real-world experiences. They provide an educational experience that extends beyond academic excellence. Both programmes offer a global perspective on business, enhancing skills, knowledge, and experience that provide a path to pursue a career within business, government, and non-profit organizations.

A degree in Commerce provides one with the scope to enter a wide range of business fields like Insurance and Banking, Human Resources Management, Marketing Management, Advertising, Stock Market, Finance, Accounting, Law, Cost and Management Accounting, International Business, Computer Science, and E-Commerce.

The Department remains very active through the year and conducts many activities like quizzes, debates, group discussions, competitions, seminars/ conferences, lectures by experts in different fields, industrial visits, etc. The department also brings out a Commerce Digest, "The Blue Inkpot" that provides a platform to the students to express themselves creatively and write articles related to their area of study.

Faculty Members

Mrs Chander Kanta Bansal	M.Com., M.Phil.
Dr. Veena Jain	M.Com., M.Phil, Ph.D.
Mrs. Meenakshi Agrawal	M.Com., M.Phil.
Mrs. Poonam Gupta	M.Com., M.Phil.
Mrs. Radhika Srinivasan	M.Com., M.Phil
Mrs. Sushma Aggarwal	M.Com., M.Phil.
Dr. Pavan Gupta	M.Com., M.Phil., Ph.D.
Ms. Rachna Megh **(Teacher-in-Charge)**	M.Com., B.Ed.
Dr. Ranjeeta Phukan	M.Com., Ph.D.
Dr. Shubhashri Bose	M.Com., M.Phil., Ph.D.

Computer Science

As we live in a digital age, most industries rely on data and software programmes. Computer Science & IT impacts everything – from scientific research to health development, transport, banking, communications, etc. It has transformed the entire spectrum of activities in the world and has impacted all aspects of life.

The Department of Computer Science of the college was established in 2008 with a handful of students. Gradually, this department grew and gained recognition. The students, even from non-computers background, performed well and the results were outstanding. There are five well-equipped computer labs in the college with 146 computers and 25 desktops. The labs provide internet facility to students and teachers. Projectors and printers are installed in all the five labs. The faculty participates in various workshops and seminars to learn new teaching methodologies; and hence, adopt the same to make teaching more student-friendly.

The three year Discipline programme in B.A. Computer Applications enables one to pursue higher studies in the fields such as MCA, M.Sc. in Computer Science, M.Sc. in IT, MBA (IT). It also opens avenues to work in multi-national IT industries.

The department has its own Computer Society, "INFORMATICA". This IT society organizes various workshops and technical events throughout the year. The society also tries to conduct computer literacy programmes for non-IT students. Industrial visits are also undertaken to make students familiar with the IT industry.

Programmes/ Papers offered by Computer Science Department:

Discipline Specific Programme/ Elective – B.A (Prog.) Computer Application	Computer Fundamentals Database Management Systems Computer Networks and Internet Technologies Multimedia Systems and Applications Programming with Python/ JAVA Information Security and Cyber Laws/ Project Work/ Dissertation
Generic Elective (for Hons. Programmes)	Introduction to Programming Introduction to Database Systems Computer Networks and Internet Technologies Information Security and Cyber Laws
Skill Enhancement Programme	Word Processing and Presentation Softwares Web designing Using HTML 5 Open Source Softwares System Administration& Maintenance
Generic Elective (for B.A Prog.)	IT Fundamentals Multimedia and Web Design

Well-qualified and sincere faculty members teach this course, although the department does not have permanent faculty as yet.

Economics

Economics is offered as a discipline programme in B.A. (Programme). The Bachelor degree is designed to be comparable to internationally acclaimed programmes and combines rigorous training with flexibility in the choice of elective programs. The aim is to produce students who are ready for exciting opportunities in the global market: be it jobs in the corporate sector, public sector, non-governmental/ social sector or a desire to pursue higher studies in Economics or related disciplines. Programmes include independent research components in the form of term papers, presentations, etc. The department offers General Elective papers namely Introductory Microeconomics, Macroeconomics, Indian Economy-I, Money and Banking, etc. to students of other Honours disciplines.

Programme Learning Outcomes: After completion of the programme:

1) Students will be able to explain the core concepts in Economics such as opportunity cost, markets, equilibrium, comparative advantage, inflation, and growth.

2) Students will have an in-depth understanding of the optimization tools used in Economics and will be able to apply these tools to solve problems in Economics.

3) Students will be able to graphically present data and use statistical and econometric tools for data analysis.

4) Students will attain important research skills by working on an independent research project during the last year of the programme. They will be able to formulate a research idea, conduct literature review and carry out the analysis.

5) Students will be able to apply their knowledge in Economics to evaluate economic policies like public workfare programmes, taxation, subsidies, trade protection, sustainability, etc.

6) Students will be able to formulate logical arguments in a written form and students will also be able to effectively communicate scholarly material in Economics through academic presentations.

Well-qualified and sincere faculty members teach this programme, although the department does not have permanent faculty as yet.

English

Established in the year 1970, the Department of English comprises of faculty members with expertise in various fields of literature, literary theory, cultural studies, gender studies, translation, and English Language Teaching. The department believes in a combination of traditional and experimental methods of teaching. The involvement of the teachers in the education of students extends beyond the classroom. The spirit of having a one-to-one relationship helps the department to develop each student in a holistic manner. The teachers also ensure that students are kept updated about various book launches, seminars, film screenings, plays, dance recitals, and talks happening in the city to aid the expansion of the students' knowledge and awareness. The department believes in not just teaching the syllabi but also in assisting the students to decide their career plans and discuss different opportunities that are available to them.

The English department encourages student participation in various literature oriented activities like dramatics, creative writing, paper presentations, translation, extempore, debating, graffiti, book cover designing, and literary quizzes organized by 'Sculptura' – the English Literary Society. The department also releases an annual departmental newsletter, *Word Weaves*. The newsletter provides a creative and stimulating platform to budding poets, writers, and painters. It helps their thoughts and emotions to reach out to a larger readership.

PROGRAMMES OFFERED

Names of the Programmes	Disciplines to which the Programme (s) are offered
B.A. (Hons.) English	B.A. (Hons.) English
Discipline English	B.A. (Prog.)
English as AECC, G.E, SEC and Core subject	B.A. (Hons.), B.Com. (Hons.), B.Com. (Prog.), and B.A. (Prog.), B.Sc. (H) Mathematics, B.Sc. (H) Home Science

Faculty Members

Dr. Jyotika Elhance **(Teacher-in-Charge)**	M.A., Ph.D.
Dr. Hina Nandrajog **(Offg. Principal)**	M.A., M.Phil., Ph.D.
Dr. Nalini Gandhi Kapoor	M.A., Ph.D.
Ms. Sophia Pde	M.A.

Environmental Studies

Environmental Studies was introduced in July 2014 as a compulsory core, four-credit programme for undergraduate students of every discipline. The department has taken several unique initiatives and projects to make Environmental Studies more of an experiential learning for the students, rather than theoretical through conventional methods. One of the major contributions of this subject is to make students aware about the environment and sustainability issues in our day to day life, and to equip them to tackle such issues, and also to meet the challenges of career development.

The Department offers hands-on experience to deal with issues related to environment in the neighbourhood and community. It also facilitates students in getting internships and research opportunities. Field trips are organized to do field work to enhance one's understanding.

Well-qualified and sincere faculty members teach this programme, although the department does not have permanent faculty as yet.

Food Technology

We are a vibrant department working towards sensitizing the students to help contribute towards the goal of enhancing the quality and safety of food. The Department of Food Technology offers comprehensive programmes at the undergraduate level that prepare the student for leadership positions in the food industry, academic, non-government organizations, and non-profit organizations as well as self-employment. It also conducts research and extension/ outreach programmes such as the Research and Innovation Club constituted in 2016. The department has a Food Technology Society and students have been involved as student representatives/ members of inter-college Student Editorial Board with the Association of Food Scientists and Technologists – Delhi Chapter. They work in close collaboration with students of other colleges/ universities. We also conduct national and inter-college seminars and workshops.

Programmes offered under B.A (Programme) FOOD TECHNOLOGY:

Discipline Specific Programme	Fundamentals of Food Science and Technology Part I Fundamentals of Food Science and Technology Part II Basic Baking Technology Introduction to Food Safety and Preservation
Discipline Specific Elective	Advanced Baking Technology Advanced Food and Vegetables Preservation Technology Food Safety, Hygiene and Quality Testing Project/ Dissertation
Skill Enhancement Programme	Food Product Development Entrepreneurship Development Confectionary Technology Nutrition and Wellbeing Milk and Milk Product Technology Home Based Catering
Generic Elective	Human Nutrition Nutrition: A Lifespan Approach Entrepreneurship for Small Catering Units Current Concerns in Public Health Nutrition

Faculty Member

Dr. Sukhneet Suri **(Teacher-in-Charge)**   M.Sc., PGDDPHN, Ph.D.

French

The Department of French came into existence in 2008 in Vivekananda College. The aim of French studies is to gain knowledge of a global language spoken in around 29 countries; a language which is the second-most widely learned foreign language in the world.

Living in a globalized world, one can hardly ignore the importance of a foreign language. Being a polyglot or learning a new language not only improves career prospects but also enhances understanding of a new culture and henceforth, increases one's social and intellectual boundaries. Needless to say, the knowledge of a foreign language places one one step ahead in a multinational environment.

Here at Vivekananda College, we acknowledge its importance and offer French as a Core Discipline subject in B.A. Programme. The language will be taught from the basics for a span of three years, enabling the students to acquire language abilities, in particular, and the subject matter around it, in general, such as, culture and civilization, translation into other languages, literature etc. Learning French opens lot of job avenues in the tourism industry, hospitality industry, airlines, embassies, teaching and in MNCs as interpreters and translators. One can also appear for the Indian Foreign Services examination with specialization in French language.

The students of the department participate annually in the cultural fest held at the Department of Germanic and Romance Studies, University of Delhi. The students participate in various competitions, e.g. French poem recitation, singing, plays, and French cuisine.

Well-qualified and sincere faculty member teach this programme, although the department does not have permanent faculty as yet.

हिन्दी

हिंदी विभाग कॉलेज के शुरूआती विभागों में है. स्नातक स्तर पर हिन्दी विशेष की छात्राओं को साहित्य, भाषा और बदलती हुई संस्कृति के विभिन्न पहलुओं की दृष्टि से पारंगत करने का प्रयास किया जाता है. इस लक्ष्य की पूर्ति के लिए विभाग में भाषा और साहित्य, अस्मिता विमर्श, पत्रकारिता, अनुवाद इत्यादि विभिन्न विशेषज्ञताओं के साथ कई संकाय सदस्य हैं. विभाग के सदस्य अपनी शिक्षा-पद्धति में परंपरागत और तकनीक आधारित प्रयोगात्मक माध्यमों का इस्तेमाल करते हैं और छात्राओं को इन माध्यमों की बारीकियों में अपेक्षानुरूप प्रशिक्षित और प्रोत्साहित भी करते हैं. मेंटर व्यवस्था के तहत विभाग के सभी सदस्य छात्राओं से व्यक्तिगत तौर पर जुड़े भी रहते हैं जिससे वे छात्राओं की विभिन्न व्यक्तिगत और अकादमिक समस्याओं का निदान कर उनके सर्वांगीण विकास की कर सकें.

कॉलेज पुस्तकालय में हिंदी भाषा और साहित्य से सम्बंधित विविध विषयों की किताबों की प्रचुर संख्या उपलब्ध है और विभाग द्वारा लगातार इसे और समृद्ध बनाने की कोशिश रहती है. साहित्यिक रुचि और गतिविधियों को परिष्कृत करने के लिए विभिन्न विधाओं के रचनाकार, विशेषज्ञों को बुलाकर, फिल्म स्क्रीनिंग करके छात्राओं के अनुभवों का विस्तार किया जाता है. हिंदी विभाग 'कस्तूरी दीवार-पत्रिका' के माध्यम से नवीन रचनात्मक लेखन-प्रतिभा को प्रोत्साहित करता है. तीनों वर्षों का पाठ्यक्रम जहाँ साहित्य, भाषा इत्यादि के अध्ययन का संस्कार देता है, वहीं **पत्रिका** उनकी कविता, कहानी इत्यादि रचनात्मक लेखन को अवसर प्रदान करता है. इससे जुड़कर छात्राएं रिपोर्टर, संपादिका और लेखिका की कार्यशैली का अनुभव प्राप्त करती है. इसके अलावा नुक्कड़ नाटक, काव्य-गोष्ठी, वाद-विवाद जैसी प्रतियोगिताएं छात्राओं को साहित्य एवं कलात्मकता से जोड़ती हैं. समय-समय पर छात्राओं को विश्वविद्यालय में होने वाली राष्ट्रीय संगोष्ठियों में भाग लेने का अवसर दिया जाता है और शैक्षणिक यात्राओं का भी आयोजन करता है.

तीसरे वर्ष की छात्राएं अपने पाठ्यक्रम के ख़त्म होने के बाद अपनी रुचि के अनुरूप भविष्य निर्धारण करने में स्वयं को सक्षम अनुभव करती हैं. व्यावसायिक दृष्टि से मीडिया के विभिन्न माध्यमों, मसलन रेडियो, टी.वी, वेब मीडिया में कंटेंट लेखक, उदघोषक, संपादक अथवा अनुवादक किसी भी क्षेत्र को अपनाकर आगे बढ़ सकती हैं. स्कूल और कॉलेज में अध्यापन का कार्य भी इन छात्राओं के लिए उपलब्ध एक लोकप्रिय विकल्प है. विभिन्न सरकारी उपक्रमों (सरकारी कंपनियों) और बैंकिंग सेक्टर में हिंदी अनुवादक और हिंदी अधिकारी के रूप में रोजगार की अपार संभावनाएं हैं. इसके अतिरिक्त हिन्दी भाषा और साहित्य जगत में शोध कार्य हेतु भी लोकप्रिय विकल्प उपलब्ध हैं. वर्तमान समय में कई विदेशी कम्पनियां अपने व्यापार का विस्तार करना चाहती हैं और इसके लिए उन्हें हिन्दी प्रशिक्षकों की जरुरत पड़ती है. इसी प्रकार विदेशी राजदूतावासों में भी समय-समय पर हिन्दी प्रशिक्षकों की जरुरत पड़ती है और इस क्षेत्र में अच्छे वेतन का आकर्षण भी रहता है. हिंदी विभाग की अनगिनत पूर्व छात्राएं उपर्युक्त सभी क्षेत्र में लगातार सक्रिय हैं.

संकाय सदस्य

डॉ. सरोज कुमारी	एम.ए., एम.फिल.,पीएचडी., बी.एड.
श्री मुकेश बर्णवाल (विभाध्यक्ष)	एम.ए.,एम.फिल., बी.एड.
डॉ. योजना कालिया	एम.ए., एम.फिल., पीएचडी .

प्रस्तावित पाठ्यक्रम:
1. बी.ए. हिन्दी विशेष
2. हिन्दी और अन्य ऑनर्स तथा बी.ए. प्रो. ,बी.कॉम .प्रो. पाठ्यक्रमों के लिए **AECC, GE, SEC, MIL** के अंतर्गत (भाषा, संचार, सोशल मीडिया, फिल्म, अस्मिता विमर्श, अनुवाद इत्यादि) विविध पेपर

नोट:
- जिन छात्राओं ने कक्षा 12वीं तक हिन्दी विषय की पढ़ाई की है, वे हिन्दी A पढ़ेंगी
- जिन छात्राओं ने कक्षा 10वीं तक हिन्दी विषय की पढ़ाई की है, वे हिन्दी B पढ़ेंगी
- जिन्होंने कक्षा 8वीं तक हिन्दी विषय की पढ़ाई की है, वे हिन्दी C पढ़ेंगी
- जिन्होंने कक्षा 8वीं तक भी हिन्दी विषय की पढ़ाई नहीं की है, वे **Compulsory Hindi Test** पढ़ेंगी

History

History is the Key to the Past and a Gateway to the Future

At the college level History teaching extends across a broad range of subjects and geographical areas. We place emphasis on developing a critical attitude towards the study of History and its sources among the students. They are encouraged to study the past from a variety of perspectives and to understand the world they inhabit as a product of historical processes and conscious choices. Since History teaching and writing has moved towards an interdisciplinary approach, hence it involves close collaboration with other disciplines such as Sociology, Political Science, Economics and Literary Studies. During the programme of their study, students also develop important skills like communication and presentation, argument and debate, teamwork and time management, all of which will help them prepare for life after college. The discipline of History opens up many possibilities for the students. Besides teaching and research, learning of History is useful for the purpose of joining administrative services. Students who have some background in the areas of Arts and Humanities can also utilize their study of History by training for the field of cartography (map making) and atlas making. Mass media and tourism are the other fields which welcome students with background in History. Other interesting places for the students to work are the archives and museums while archaeology also provides an interesting professional opportunity.

Apart from the curriculum, the students are also involved in extra-curricular activities organized by the History Society – "Sanskriti", from time to time. Every year a Memorial Lecture is organized in the memory of our colleague, Late Dr. Alka Rani. Other lectures/ seminars are also organized as also an educational trip to a historical site/s which is a good opportunity to learn about our past in an engaging manner.

Faculty Members

Ms. Rupalee Verma	M.A.
Dr. Yuthika Mishra	M.A, M.Phil, Ph. D.
Dr. Swati Ranjan Choudhary	M.A, Ph.D.
Ms. Gopika Bhandari **(Teacher-in-Charge)**	M.A, M.Phil.
Dr. Sandhya Sharma	M.A, M.Phil, Ph.D.

Home Science

The college introduced B.Sc. (Hons.) Home Science in 2020. This course offers essential knowledge, skills, and aptitude in all areas of Home Science to students through teaching, research, and application in employment in important organizations in the areas of research, food, and textile industries, dietetic practice, education, child development, strategic planning, and communication technologies. The course also opens avenues for higher education and specialization, and trains students to take up key roles in extension and community outreach programmes. Home Science integrates the essential aspects of sciences, social sciences, and technology in the enhancement of the quality of human life. It has, therefore, an interdisciplinary approach.

The B.Sc. (Hons.) Home Science programme provides five windows of opportunity for students to acquire knowledge, information, and expertise in:

- Food and Nutrition
- Human Development and Childhood Studies
- Resource Management and Design Application
- Development Communication and Extension
- Fabric and Apparel Sciences

Student will learn the fundamental principles and foundation in all five areas to enable them to contribute value and meaning back to the society.

The objectives of the B.Sc. (Hons.) Home Science Programme are to:

- Enable students with knowledge, skills, attitudes, and values to do community work in all areas of Home Science.
- Ensure global competitiveness and excellence in theory and research.
- Prepare the students for higher education such as Master's Programme in their respective specialization.
- Train the students to take science from lab to community to improve quality of life of people

The B.Sc. (Hons.) Home Science Programme will also focus on developing and enhancing the following attributes in students:

- Disciplinary knowledge in all five areas of learning
- Communication skills in receiving and conveying various message in the community
- Skills and scientific temperament towards research methods that is relevant and clear
- Cooperation and collaboration with team spirit
- Self-directed learning with ability to work independently
- Multicultural competence with comfort in diverse socio-cultural context
- Moral and ethical awareness and reasoning
- Leadership quality and ability to organize and mobilize teams for problem solving

Faculty Member

Dr. Sukhneet Suri **(Teacher-in-Charge)**   M.Sc., PGDDPHN, Ph.D.

Mathematics

Mathematics is the queen of sciences. Maths is the most beautiful among subjects as all the subjects originated from Maths. It is applied in all spheres of our day to day life. By studying it, one can develop analytical attitude and skills. This course builds up a comprehension of purposeful abilities and competencies in Mathematics. The programme deals with the comprehension of fundamental applications of mathematical strategies that are applied to general concepts outside the extent of theoretical Mathematics. People who have a graduate degree in Maths learn to pay attention to all the assumptions involved in a given problem or situation, and they learn to break down a complicated problem into a series of tractable steps. Concepts of Mathematics help us in our logical ability and to develop the habit of critical thinking and reasoning aptitude. Maths makes one smarter and keeps one ahead of the others. Basically every good position in the business world requires some understanding of Maths.

The teaching methodology of our Department combines lectures, tutorials, practical in various software such as Mathematica, Latex, HTML, and Excel. Students also have written assignments, tests, project work, and presentations on several topics. In every semester, students have hands-on practice. They envision various things such as Graphical representation of functions, solving differential equations and optimization of problems. In this way, students actually visualize the topics, which they have studied in theory.

The Department believes in balancing academics with Co-Curricular activities. The complete planning and execution of the activities of the Department is carried out by the students in consultation with faculty members. The main motivation is to inculcate a sense of responsibility, leadership qualities, team management, and practical experience of event management for the overall personality development of the students.

Names of the Programmes	Disciplines to which the Programme are offered
B.Sc. (Hons.) Mathematics	B.Sc. (Hons.) Mathematics
Discipline Mathematics	B.A. (Programme)
Mathematics as G.E	For all Courses other than Mathematics
Mathematics as SEC	B. Sc. (Hons.) Mathematics and B.A. (Programme)

Mathematics is a broad subject that offers a large number of jobs. It is designed in a way to enable entry into different fields. People with Maths degrees are in demand in many fields. Some of the possible career opportunities are as follows

- ➢ Accountancy and Professional Services
- ➢ Chemical and pharmaceutical manufacturers
- ➢ Software development firms
- ➢ Research and development firms
- ➢ Actuarial Profession
- ➢ Airlines and other transportation companies
- ➢ Banking – Investment Banking, Retail Banking
- ➢ Computing & IT
- ➢ General Management
- ➢ Operational Research
- ➢ Postgraduate Study – MSc & Ph.D
- ➢ Statistical Research
- ➢ Educational institutions

Faculty Members

Mrs. Vinay Trehan	M.A., M.Phil.
Mrs. Anju Nagpal **(Teacher-In-Charge)**	M.Sc., M.Phil.
Mrs. Anita Bakshi	M.Sc., M.Phil.
Mrs. Seema Taneja	M.A., M.Phil.
Dr. Sandhya Jain	M.A., M.Phil., Ph.D.

Glimpses of the Department

Music

Music is an integral part of the rich cultural heritage of India. Hindustani classical music is being offered in the college as one of the discipline subjects in B.A. Programme. Its study (theory and performance) will acquaint the students with the origin, development, and prevalent forms of Hindustani classical music. With the rapid growth in the music industry all over the world, aspiring students can make a lucrative carrier in performing, composing, music education, music production for films and documentaries and music journalism.

Faculty Members

Dr. Neeta Mathur   M.A., M.Phil., Ph.D.
Dr. Deepa Varshney **(Teacher-in-Charge)**   M.A., M.Phil., Ph.D.

Political Science

The Department of Political Science is one of the oldest in the college. Studying Political Science prepares one not only for employment but for life as an informed citizen and helps to develop analytical and professional skills. Studying Political Science can open up a wide range of job opportunities in the public, private, and the not-for-profit private sectors. It provides students with a solid background on governmental, institutional, and political behaviour. The Honours programme helps students to embark upon a broad spectrum of career choices ranging from journalism and law by developing critical skills by training them to use different approaches. Political Science is also offered as a discipline subject in B.A. Programme.

The students are involved in various academic and extra-curricular activities in the entire year through debates on contemporary issues, quizzes, lectures or seminars organized by the department. Educational trips to the Parliament/ Rashtrapati Bhavan are also organized.

Well-qualified and sincere faculty members teach this programme, although the department does not have permanent faculty as yet.

संस्कृत

विश्व की प्राचीनतम भाषाओं में से एक संस्कृत भाषा है, संस्कृत को देववाणी भी कहा जाता है। समस्त ज्ञान, विज्ञान, सभ्याचार एवं जीवन दर्शन संस्कृत वाङ्मय में निबद्ध है। इस भाषा के अध्ययन के पश्चात अध्येता को शास्त्र-ज्ञान, वेद-विद्या, भारतीय-दर्शन, संस्कृत साहित्य को समझने में सहायता मिलती है। इसके अतिरिक्त संस्कृत अध्ययन रोजगार के अनेकविध अवसर प्रदान करता है। इससे योग, आयुर्वेद, ज्योतिषशास्त्र, वास्तुशास्त्र में कैरियर बनाने में सहायता मिलती है। पुरातत्व, संग्रहालयविज्ञान एवं पांडुलिपिविज्ञान संबंधी क्षेत्रों में कार्य करने के लिए संस्कृत-अध्ययन प्रत्यक्ष-अप्रत्यक्ष रूप से सहायक है। जन-सामान्य के मध्य संस्कृत-भाषा के प्रचार-प्रसार के लिए बहुविध संगठन क्रियाशील हैं, जहां बड़ी संख्या में संस्कृत-प्रशिक्षकों की आवश्यकता रहती है।

विवेकानंद महाविधालय में संस्कृत विषय ऑनर्स स्तर पर एवं बी॰ ए॰ प्रोग्राम में एक प्रमुख विषय के रूप में पढ़ाया जाता है। संस्कृत एम॰ए॰ की छात्राओं को भी महाविद्यालय में प्रवेश की सुविधा उपलब्ध। शोध कार्य में रुचि रखने वाली छात्राएँ भी इस विषय का चुनाव कर विविध क्षेत्रों में कार्य करने में सक्षम होती है।

वर्तमान युग में संस्कृत विश्व अध्ययन के साथ-साथ विविध क्षेत्रों में सफलता के नए आयाम खोलता है। तुलनात्मक भाषा का अध्ययन करने वाले भी इसे पढ़कर अनेकविध शोध कार्य करते है। पत्रकारिता को करने वाली छात्राओं को भी संस्कृत विशेष का अध्ययन लाभकर है। विदेश में भी संस्कृत के विद्यार्थी कार्य करने में सक्षम है।

शिक्षक वर्ग

डॉ॰ धनपति देवी कश्यप (**विभागाध्यक्षा**)   एम॰ ए॰, एम॰ फिल॰, पीएच॰ डी॰।

Add-on-Programmes

Keeping in mind the holistic development of young women and their empowerment through skill building in today's challenging world, the college runs several Add-on programmes. These programmes enhance career opportunities and open new avenues for the young women, especially those who come from disadvantaged backgrounds but have the determination to make a mark in life.

(1) Translation
(2) Hindi Patrakarita
(3) Proficiency in Spoken English
(4) Certificate Course in German Language
(5) Diploma Course in German Language

Translation and Interpretation is a UGC sponsored certificate programme offered by the college comprising 25 lectures over a span of 3-4 months, followed by an examination of two and a half hour duration. Students from SOL, NCWEB and other colleges can also apply. The programme aims at training the students in inter-language translation, particularly Hindi to English and vice versa, with a focus on translation theories and in-class assignments and class tests. The programme provides the students with ample job opportunities in the related field. The program fee is Rs. 1500/- per student.

Hindi Patrakarita is a UGC-funded 4-month certificate programme. The programme aims at acquainting the students with the technicalities of journalism, both print and electronic media, and to hone their skills for a prospective career in the same field. Noted media persons and faculty members from within and outside the college deliver the lectures. The duration of the programme is 4 months, comprising 24 lectures. The classes are held twice a week, each class spanning 90 minutes. Eligibility is 10+2 from a recognized educational board. Students from School of Open Learning (SOL) and Non-Collegiate Women's Education Board (NCWEB) can also apply for the programme. The fee shall be informed later.

Proficiency in Spoken English is a UGC approved add-on programme offered by the college. The objective of the programme is to hone the communicative skills of the students in English with a clear focus on job interviews, group discussions, speech, and other day-to-day dealings. Students from non-English background are the main focus of the programme as this helps them acquire English-speaking skills and gain self-confidence.

Certificate & Diploma Programmes in German Language: The College offers a self-financed, part-time Certificate Programme and a Diploma Programme in German language. The programmes provide skill knowledge to its students and enhance their employability. These programmes are affiliated to the Department of Germanic and Romance Studies, University of Delhi and are run as per official guidelines received. The programmes are run in the annual mode with an annual exam as per the University of Delhi schedule. Successful students receive their certification documents from the college office – as and when issued by the University of Delhi.

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Total number of seats are limited to 60 and admission shall be made in order of merit based on marks in 10+2. The classes are held in the afternoon after regular classes. A total of 6 hours in a week will be held. The program fee is as follows:

Rs. 10,000/- for Vivekananda College students* (for certificate programme)
Rs. 13,000/- for other students of University of Delhi* (for certificate programme)
Rs. 16,000/- for Vivekananda College students* (for diploma programme)
Rs. 18,000/- for other students of University of Delhi* (for diploma programme)

Diploma Programme will offer only for the students who have completed the Certificate Programme in German Language.

*Please note that Examination Fee is separate and will be charged at the time of collection of Examination forms.

Admission notifications will be displayed on the College Notice Board and College website.

Legal Awareness is another short-term add on programme that the college ran successfully last year in collaboration with the Delhi State Legal Authority (DSLA).

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STUDENT LIFE

National Service Scheme

The college has a vibrant N.S.S. organization that carries out activities throughout the year, and helps to inculcate the essential virtues of service and sacrifice in students. It is a voluntary body of students interested in the welfare of society. It is sponsored by the Ministry of Sports and Youth Affairs. The activities are organized at the college and community level under the guidance of a NSS Programme Officer. Work camps are held in neighbouring villages from time to time. In urban areas, visits are organized to social institutions, training institutions, hospitals etc. Inside the campus, blood donation, cleanliness, and health education drives are held on a regular basis.

Programme Officer : Dr. Sandhya Jain

Sports

The college imparts training to students who are willing to take part in different games. Students achieve distinctions and many of them are selected for inter-university and National Games. The college offers the following sports: athletics, hockey, archery, netball, softball, taekwondo. The College conducts extra-murals where the teams participate and win competitions at inter-college, inter-state and inter-university levels and at All India Nationals, Women Festivals, etc. Students who win distinctions in the above competitions are given prizes on the Sports Day and Annual Day. A zestful Sports Day is organized every year, where all college students, teachers and karamcharis participate enthusiastically.

Students who represent the college in inter college competitions, inter-university competitions and national level competitions can, after completing the undergraduate programme, take up:

a) Diploma in Physical Education (2 years)
b) N.S.N.I.S. Diploma in Coaching (1 year)
c) Master of Physical Education (2 years, after completing Diploma in Physical Education)

Students after completing their diploma can get employment in various sectors like teaching in school and colleges, gym operations, becoming a specialized Coach in respective games, etc.

Director of Physical Education : Dr. Meera Sood   M.P.Ed., Ph.D.

Academic Societies

Each department of the College has its own Society which provides a platform for creative thinking by organizing competitions at the college/ inter-college/ inter-university levels.

College Magazine and the Wall Magazine

ISHA, the college magazine, remarkable for its multi-linguality, is brought out annually and gives an opportunity to students to express their creativity in English, Hindi, French, and Sanskrit. It gives a chance to budding poets, story-tellers, and essayists to give expression to their creative urges. Besides, students are also provided with an opportunity to become student editors, illustrators, etc.

Kasturi is an initiative of the Hindi Department of the college and encourages creative writing. It provides opportunities for self-expression and discussion on various topics for students. The best entries are incorporated in the *ISHA*.

Women's Development Cell

The Women's Development Cell provides a platform to students to generate awareness about various contemporary political, and social issues through group discussions, debates, paper presentations, theatre, and workshops, etc.

Students' Union (including Cultural Council)

The Students' Union is an active organization which, with the guidance of a committee of teachers, provides effective leadership in various cultural activities geared to inculcate the best in the students, through educational tours, cultural activities, academic activities, and get-togethers. The inter-college winter festival **Pallavi** showcases the multifarious talents and enthusiasm of the students and is the high point of the activities organized by the Students' Union. The Students' Union of the college is affiliated to Delhi University Students' Union.

To ensure wholesome education of the students, the students are actively motivated throughout the year to explore their diverse talent, apart from classroom teaching. The primary aim is to nurture and provide platforms for a variety of activities including dance, debating, music, art and craft, quiz, photography, fashion, environment awareness, and creative writing. A lively cultural ambience has had a positive influence on the personality of our students. They participate and learn to appreciate the values of healthy competiveness. These cultural activities help in boosting their confidence as they learn beyond walls and imbibe lessons of team work, management and organization. The college offers a range of cultural activities through the following societies:

Indian Music Society – 'Dhvani': Deals with diverse genres of Indian music such as 'Indian Classical', 'Hindustani Vocal', 'Qawwali', 'Sufi', and also 'Bollywood'.

Western Music Society – 'Vibes': Introduces and encourages students to appreciate instrumental and vocal western music.

Indian Classical Dance Society – 'Nrityam': Seeks to develop an understanding of various Indian classical dance forms among students and appreciate them.

Indian Folk Dance Society – 'Thirkan': The vibrant multiple folk dances of India are practized and performed by students.

Western Dance Society – 'Vivacious': Students practice and perform dance routines comprising of many contemporary dance forms.

Film Society – 'Cine-Craze': Regularly screen films/ documentaries/ short clips are aired in college premises to enlighten students on the art and craft of film making and appreciation.

Art and Craft Society – 'Kalakriti': Students are encouraged to explore their varied skills including drawing, painting, sketching, etc. to produce handicrafts and artefacts. Their work is displayed during college functions. These students are also responsible for decorating the college for such events.

Debate Society – 'Aspiring Intellects': Interested students are groomed in oratory skills to enable them to think logically and present their argument systematically.

Quiz Society – 'Zuiqers': Quizzes on a range of themes are organized to familiarize students with a wide array of knowledge.

Creative Writing Society – 'Ehsaas': Many competitions including short story/ poetry/ monologue writing are organized to promote the writing talent of students in both Hindi and English. Selected articles are also published in the college magazine.

Street Play (Nukkad Natak) – 'Buniyaad': Students prepare and perform street plays on crucial contemporary problems to generate awareness. Theatre and acting trainers are also invited to conduct lessons and sessions for the students.

Fashion Society – 'Alluring Dazzlers': This is a fashion society with a difference, which breaks stereotypes about body and clothes. The themes range from 'Save Wildlife', 'Recycling Waste' to 'Woman Power'.

Photography Society – 'Click-O-Mania': It seeks to transform the perspective of students and aids them to reflect it in their photography skills and its appreciation. This society organizes competitions, exhibitions and workshops on photography as well.

Informatica – 'IT Society' : Informatica is the technical society of Vivekananda College came in to function on 26th February, 2021 and is working to provide new opportunity to the students in the field of Information Technology by organizing different events and workshops. Also to enhance the social, emotional and intellectual working.

Enactus – : Team Enactus takes up social outreach projects to transform unprivileged leaves with the power of entrepreneurship. The vision of Enactus Team of Vivekananda College is to empowered communities in a sustainable way and to look for inspirations, create a better world and letting others to have a bright vision.

Eco Club – : Eco club came in to function on 26th February, 2021 and is working in the area of Environment and sustainable development to create awareness among students and community.

All these societies actively participate in inter college/ university competitions, organize intra-college and inter-college events and put enormous efforts in making each college function immensely successful. Each society is guided by faculty members.

* All these societies are run subject to sufficient number of students in each society.

College Festival : Pallavi

Pallavi – the college winter festival is an annual feature, which offers a platform for students to explore their individual talents in a variety of ways. Various cultural activities like dance, music, painting, collage- making, extempore, quiz, graffiti, fashion show, etc. are a source of great enjoyment for the students.

SPICMACAY: Society for the Promotion of Indian Classical Music and Culture Amongst Youth

This is an organization that draws the students back to their roots by sensitizing and acquainting them with ancient traditions of classical music and dance through programmes by renowned artistes.

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Scholarships

The **Government of NCT of Delhi** awards scholarships to students belonging to the reserved category and economically weaker families and low-income groups.

College Scholarships (on Annual Day) : The following scholarships are given to the students annually. The criteria, availability & amount of scholarship may be changed based on the recommendation of the instituting authority.

1. **Geetika Nagpal Khurana Scholarship (Instituted in 2006)**
    This scholarship is given to an Honours student of III year, one from each discipline (except B.Com. Hons.), on the basis of highest marks in II year University exams. It is also given to a student from II year English (H) on the basis of highest marks in I year University Examination.

2. **Naman and Mehaan Ahuluwalia Scholarship (Instituted in 2008)**
    The scholarship is given to a student of Applied Psychology (Hons.) III year on the basis of highest marks in II year University examination.

3. **S. Neela Memorial Scholarship (Instituted in 2009)**
    This scholarship is given to the best student of B.A. (Prog.) from II year who has secured highest marks in I year Exam in Music or on the recommendation of the Teacher-in-Charge of the Music Department.

4. **Neelima Chandra Memorial Award (Instituted in 2007)**
    This award is given to an outstanding sports student on the basis of her contribution to the college, in the field of sports on the recommendation of the Sports Committee.

5. **Smt. Swadesh Gandhi Memorial Award (Instituted in 2007)**
    This award is given to an outstanding sports student on the basis of her contribution to the college in the field of sports on the recommendation of the Sports Committee.

6. **Shri J.N. Seth Memorial Award (Instituted in 2008)**
    An annual award of Rs. 5000/- only is given to a needy and meritorious student of III year B.A. (Prog.), on the basis of her II year University Examination marks. She should have scored a minimum of 55% marks and cleared all her papers. The eligibility for the scholarship is decided on the basis of an interview.

7. **Prof. V.K. Dublish Memorial Award (Instituted in 2008)**
    An annual award is given to the student of English (Hons.) III year whose combined marks of 4 semesters is the highest.

8. **Suniti Goyel Memorial Prize (Instituted in 2006)**
    A silver medal is given to the student who tops in the Hindi (Hons.) III year University Examination.

9. **Dr. Bhola Nath Tiwari Protsahan Puruskar (Instituted in 2012)**
    An annual award is given to a student of B.A. (Hons.) Hindi III year on the basis of highest marks of Hindi (H) II year.

10. **Lt. Sh. N.N. Roy Choudhury Scholarship (Instituted in 2012)**
    This scholarship is given to the Best Student of the College for the current academic year.

11. **Sultan Chand Dropadi Devi Memorial Scholarship (Instituted in 2010)**
    This scholarship is given to a student of B.Com (Hons.) III year, who has secured highest marks (70% and above) in B.Com (H) II year University Examination. If in any year, two or more candidates secure equal number of marks, the value of the scholarship shall be divided equally amongst them.

12. **Dr. Usha Aggarwal Tejaswini Scholarship (Instituted in 2010)**
    This scholarship is given to a student of B.Com. (Prog.) III year, who secured highest marks (70% and above) in B.Com. (Prog.) II year University Exam

respectively. If in any year, two or more candidates secure equal number of marks, the value of the scholarship shall be divided equally amongst them.

13. **Sultan Chand Memorial Scholarship Endowment (Instituted in 2011)**
This scholarship is given to a student of B. Com (Hons.) II year, who has secured the highest marks in B.Com (H) I year Semester II University Examination. If in any year, two or more candidates secure equal number of marks, the value of the scholarship shall be divided equally amongst them.

14. **Shri Sultan Chand Memorial Scholarship Endowment (Instituted in 2017)**
This scholarship is given to the students of B.Com. & B. Com (Hons.) II year and Pass out students, who has secured the highest marks in B.Com. & B.Com.(H) I Year and III Year University Examination. If in any year, two or more candidates secure equal number of marks, the value of the scholarship shall be divided equally amongst them.

15. **K.N. Suri Undergraduate Scholarship for students with special ability (Instituted in 2017)**
This scholarship is given to a PwBD student of II year on the basis of highest marks in I year University examination without ER and 15% relaxation in the criteria of scholarship for VH student.

16. **Renu Sahni Protsahan Puruskar (Instituted in 2020)**
An award is given to a student of B.A. (H) Hindi II year on the basis of highest marks in I year University examination.

17. **P.N. Mattoo Memorial Puruskar (Instituted in 2020)**
An award is given to a student of B.A. (H) Hindi III year on the basis of highest marks in II year University examination.

18. **S.L. Sahni Memorial Puruskar (Instituted in 2020)**
An award is given to a student of M.A. (Hindi) Final Year on the basis of highest marks in M.A.(Hindi) Previous year University examination.

19. **Post Matric Scholarship (for SC & OBC students only) (instituted by Govt. of NCT of Delhi, Department of the Welfare of SC/ST/OBC/Minorities, B-Block, II Floor, Vikas Bhawan, I.P. Estate, New Delhi-110002)**
The scholarship is given to the SC/ OBC students whose family income is less than Rs. 2 Lacs per annum. Scholarship forms are made available in the month of August. For more details/ information, please visit: www.scstwelfare.delhigovt.nic.in.

20. **Merit Scholarship (for SC/ST/OBC/Minority) (instituted by Govt. of NCT of Delhi, Department of the Welfare of SC/ST/OBC/Minorities, B-Block, II Floor, Vikas Bhawan, I.P. Estate, New Delhi-110002)**
The scholarship is given to the SC/ST/OBC/Minority students who have obtained 60% and above in Senior Secondary Exams/ Previous classes. Scholarship forms will be available in the month of August. For more details/ information, please visit:
www.scstwelfare.delhigovt.nic.in.

Fee Concession & Students' Aid Fund

The college grants Fee Concession to very needy and deserving students. An application for fee concession, filled on the prescribed form (available with the Cashier), must be submitted to the office on the dates announced for the purpose.

The Students' Aid Fund has been established for helping needy and deserving students. Application for assistance under this scheme must reach the college office by the dates notified for the purpose.

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ADMISSION

2021-2022

Important Committees during Admission

Officiating Principal : Dr. Hina Nandrajog
PIO : Mrs. Vinay Trehan
APIO : Mr. Javed Siddiqui

Admission Committee

Dr. Dhanpati Devi Kashyap : Convenor & Nodal Officer for Admissions
Dr. Veena Jain : Co-Convenor
Mrs. C.K. Bansal : Member
Dr. Yuthika Mishra : Member
Ms. Gopika Bhandari : Member

Enabling Committee/ Equal Opportunity Cell

Ms. Sophia Pde : Convenor
Mr. Mukesh Burnwal : Member

lnternal Complaints Committee (against Sexual Harassment)

Mrs. Vinay Trehan : Convenor

Grievance Committee regarding Admission

Dr. Ranjeeta Phukan : Convenor
Dr. Vanita Sondhi : Member

ECA & Sports Admission

Mrs. Seema Taneja : Nodal Officer for ECA Admissions
Dr. Meera Sood : Nodal Officer for Sports Admissions

Help Desk Committee for General Admission

Dr. Yuthika Mishra : Convenor
Dr. Veena Jain : Co-convenor
Ms. Gopika Bhandari : Member

Grievance Sub-Committee for SC/ST/OBC/EWS/PwD Admission

Dr. Swati Ranjan Choudhary : Liaison Officer, SC/ST
Dr. Sunil Kumar Verna : Liaison Officer, OBC
Mrs. C.K. Bansal : Liaison Officer, EWS
Mr. Mukesh Burnwal : Liaison Officer, PwD

Anti Ragging Committee

Dr. Meera Sood : Member
Dr. Yuthika Mishra : Member

TABLE-I

ALLOCATION OF SEATS

| SUBJECTS | TOTAL SANCTIONED STRENGTH | UR | OBC (27%) | SC (15%) | ST (7.5%) | EWS (10%) | SUPERNUMERARY | | | |
							PwD (5%)	KM (5%)	SPORTS (3%)	ECA (2%)
B.A. (Prog.)	192	78	52	29	14	19	10	10	06	04
B.Com. (Prog.)	144	58	39	22	11	14	07	07	04	03
B.Com. (Hons.)	98	40	26	15	07	10	05	05	03	02
B.A.(Hons.) Applied Psychology	49	20	13	07	04	05	02	02	01	01
B.A.(Hons.) English	58	23	16	09	04	06	03	03	02	01
B.A.(Hons.) Hindi	58	23	16	09	04	06	03	03	02	01
B.A.(Hons.) History	58	23	16	09	04	06	03	03	02	01
B.A.(Hons.) Political Science	58	23	16	09	04	06	03	03	02	01
B.A.(Hons.) Sanskrit	58	23	16	09	04	06	03	03	02	01
B.Sc.(Hons.) Mathematics	58	23	16	09	04	06	03	03	02	01
B.Sc. (Hons.) Home Science (Introduced from 2020-21)	30	12	08	05	02	03	02	02	01	01
Total	**861**	**346**	**234**	**132**	**62**	**87**	**44**	**44**	**27**	**17**

TABLE-II

DISCIPLINE-WISE B.A. (PROG.) SEAT MATRIX

S. NO.	COMBINATIONS	TOTAL SANCTIONED STRENGTH	UR	OBC (27%)	SC (15%)	ST (7.5%)	EWS (10%)
1	COMP – ECO	14	6	4	2	1	1
2	COMP –ENG	13	5	4	2	1	1
3	COMP – MATHS	16	8	4	2	1	1
4	COMP – POL. SC.	9	4	2	1	1	1
5	ECO – FR	10	3	3	2	1	1
6	ECO - MATHS	11	4	3	2	1	1
7	ECO – POL. SC.	14	6	4	2	1	1
8	ENG – FR	14	6	4	2	1	1
9	ENG - FT	14	6	4	2	1	1
10	FT – HS	12	5	3	2	1	1
11	FT – POL. SC.	10	3	3	2	1	1
12	HS - MU	12	5	3	2	1	1
13	HS – POL. SC.	20	9	5	3	2	1
14	HS – SKT	10	3	3	2	1	1
15	MU - SKT	13	5	4	2	1	1
	TOTAL	192	78	53	30	16	15

LIST OF GENERIC ELECTIVE SUBJECTS
FOR THE YEAR: 2021-2022 FOR I YEAR STUDENTS

SR. NO.	SUBJECT
1	COMMERCE
2	COMPUTER APPLICATION
3	ECONOMICS
4	ENGLISH
5	HOME SCIENCE (Food Tech.)
6	HINDI
7	HISTORY
8	MATHEMATICS
9	POLITICAL SCIENCE
10	SANSKRIT

NOTE :   GE from the above list will be offered subject to sufficient number of students in the respective subject, failing which the subject will not be offered. The paper to be offered shall be decided by the respective department if there is more than one choice.

3% Seats of total intake of UG Program under following Sports in the College for the academic year 2021-2022

Sr.No.	Category	No. of Seats for Women
1	Archery	**5**
2	Athletics	**3**
3	Hockey	**7**
4	Netball	**5**
5	Softball	**7**
6	Taekwondo	**-**

2% Seats of total intake of UG Program under following ECA Activities in the College for the academic year 2021-2022

ECA Activity		Subcategory	ECA Seats In Figures
Creative Writing	1a.	Creative Writing (Hindi)	1
	1b.	Creative Writing (English)	1
Dance	2a.	Indian Classical	2
Debate	3a.	Debate (Hindi)	1
	3b.	Debate (English)	1
Digital Medial	4a.	Photography	1
	4c.	Animation	1
Fine Arts	5a.	Sketching & Painting	2
Music (Vocal)	6a.	Indian (Classical and Light)	1
Music (Instrumental) : Indian	7a.	Tabla	1
	7f.	Harmonium	1
Theatre	9	Theatre	2
NSS	13	NSS	1
Yoga	14	Yoga	1

Important Notes regarding schedule of Admission and refund of fee guidelines:

1. **Schedule for UG Admission** for the academic session 2021-2022 **as per the Delhi University Notifications** will be declared later please visit DU website **i.e. http://www.du.ac.in.**

2. **Schedule for PG Admission** for the academic session 2021-2022 **as per the Delhi University Notifications** will be declared later please visit DU website **i.e. http://www.du.ac.in.**

3. **Rules for refund of fee** on account of withdrawal / cancellation of admission for the academic session 2021- 2022 as per the Delhi University Notifications will be declared later please visit DU website **i.e. http://www.du.ac.in.**

4. **Security Deposits / Caution Money shall be refundable** after obtaining clearance provided she applies for refund of the same within a period of one year from the date of leaving the college.

For further updates on Information regarding Admissions : 2021-2022 and Academic Calender, Please visit DU Website : http://www.du.ac.in

Admissions Rules

1.   Programmes offered

Undergraduate programmes are offered by the University through its affiliated colleges in three major streams of studies namely Arts / Humanities / Commerce under different faculties. The same are summarized below:

1.1)   Arts / Humanities
a) Bachelor of Arts
b) Bachelor of Arts [Honours]

1.2)   Commerce
a) Bachelor of Commerce
b) Bachelor of Commerce [Honours]

1.3)   Science
a) B.Sc. (Honours) Home Science
b) B.Sc. (Honours) Mathematics

2.   Requirements for Admission
(As per Information Bulletin of Delhi University for UG Admission 2021-22)

2.1   Qualifying Examinations

Qualifying examinations for the purpose of admission to the first year of undergraduate program (Merit Based) offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto.   The candidates seeking admission to these undergraduate programe offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the programs.

2.2   Age Requirement

As per Ordinance-I of the University, there is no minimum age bar for admission to the under- graduate and postgraduate programs in the University and its colleges except in the programs where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

> **Gap year(s) will not be a bar for purposes of admission to the undergraduate programs**

2.3   Equivalence Criteria

The applications for admission to the Undergraduate programs in the Colleges in respect of candidates belonging to the Examining bodies of Boards / Universities recognized / accredited by the Association of Indian University / University Grants Commission / Ministry of Human Resource Development shall be considered by the College/Department in terms of the following recommendations as mentioned in the University circular letter of 13.01.2005.

That various degrees from Universities recognized by the Association of Indian Universities / University Grants Commission /All India Council of Technical Education (AICTE)/Council of Boards of School Education in India (COBSE)/

Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of the University of Delhi subject to the conditions that program duration is same as in the University of Delhi for purposes of determining eligibility for admission to various programs and further Departments / Colleges may be allowed to evolve procedure through their respective Admission Committees.

Senior School Certificate of various Boards recognized by Association of Indian Universities /Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate programs.

Candidates who pass various Degree / School Examination of Foreign Universities / Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those candidates who do not fall in the list of Association of Indian Universities /University Grants Commission/ All India Council of Technical Education (AICTE)/Council of Boards of School Education in India (COBSE)/ Ministry of Human Resource Development recognized accredited Boards/ Universities shall be referred to the University on the basis of individual merit.

Admission to any program shall not be granted on the basis of projected scores issued by any Board / School.

2.4 Grade Conversion [As per AC Resolution No. 319, Dt. 22.3.1976]

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/ Malaysia/ Overseas /African G.C.E./Examination School Certificate Examination and / or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different programs in the University of Delhi.

Grade	Min.% of Each Grade	Grade	Mean Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30
6	51	F	Fail
7	47		
8	40		
	Fail		

2.4.1   Admission to IB Students (IB Grade to Marks Scheme)

Grade Indian Equivalent Marks

7	96-100	Midpoint 98
6	83-95	Midpoint 89
5	70-82	Midpoint 76
4	56-69	Midpoint 62.5
3	41-55	Midpoint 48
2	21-40	Midpoint 30.5
1	1-20	Midpoint 10.5

2.4.2.   Admission for University of Cambridge (International Examinations) Students

Grade	Percentage Uniform Mark Range	Mean Resultant Percentage
A*	90-100	Midpoint 95
A	80-89	Midpoint 85
B	70-79	Midpoint 75
C	60-69	Midpoint 65
D	50-59	Midpoint 55
E	40-49	Midpoint 45

*   Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)

*   The candidates seeking admission to an Honours Program must have passed the subject at Advanced level. For Geology and Anthropology Honours Programs, the candidate must have passed one Science subject at Advanced level out of Physics/Chemistry/ Mathematics/ Biology.

The Candidate seeking admission to Honours Program in Physics / Chemistry must have passed: Mathematics and Additional Mathematics at Ordinary level and at least one subject at Advanced Level out of (1) Pure Mathematics (2) Applied Mathematics (3) Mathematics (Pure and Applied) and (4) further, Mathematics or Additional Mathematics at Ordinary Level and one subject at advanced level.

The nomenclature of **Cambridge International Examinations has been changed to Cambridge Assessment International Education** w.e.f. 2017.

Further the University shall also treat the candidates passing the 10+2 exam from this board at par with the candidates passing 10+2 from other recognized boards and eligible for admission to UG programs of the University.

Further, the percentage uniform mark will be used by the University for admission purposes. Grades will not be converted to marks where percentage uniform marks are available.

In case any board declares the percentage marks of individual subjects along with the grades, then percentage marks shall be taken into consideration.

2.5. Rechecking/Revaluation

The colleges shall consider admission of the candidates whose marks get increased in the process of rechecking/ revaluation by their respective boards' subject to availability of seats and fulfilment of the prescribed eligibility criteria in desired program till last date of admission, as and when notified by the University. The college will be required to update all the information on University Admission portal as per the University rules.

3. Eligibility Criteria for Undergraduate Programs (As per Information Bulletin of Delhi University for UG Admission 2021-2022)

❖ The candidate must be a citizen of India (candidates seeking admission under the Foreign Students' category to apply separately on Foreign Students' Registry website, http://fsrj.du.ac.in)

❖ The candidate should have passed the Class XII examination of any Board/University examination in India or in any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU)

❖ The candidate should have "Passed" individually in each subject required (including practicals if any) for calculating merit and eligibility to the program they seek admission in.

❖ Candidates with gap year(s) will not be at any disadvantage for the purpose of admission to undergraduate programs.

❖ Candidates under the UR/SC/ST/OBC/EWS categories are eligible to seek admission based on both merit and entrance tests to programs in all colleges/Departments (except Minority Colleges, wherein some categories may not be applicable).

❖ Candidates from the Sikh and Christian Minorities may also seek admission under the minority quota in the Minority Colleges of the University.

❖ The following categories are designated "supernumerary" :
   i)   PwBD (Persons with Benchmark Disabilities);'
   ii)   CW (Children/Widows of Personnel of the Armed Forces including Para-Military);
   iii)   KM (Kashmiri Migrants);
   iv)   Prime Minister's Special scholarship for Jammu and Kashmir;
   v)   SS (Nominated Sikkimese Students);
   vi)   WQ (Ward Quota);
   vii)   ECA (Extra-Curricular Activities);
   viii) Sports.

Note : Above mentioned categories I – viii are applicable to programs where admission is based on merit only. For programs where admission is based on entrance test, candidates belonging to categories i, ii and vi only are entitled to admission, subject to fulfilling other eligibility criterion.

3.1 Merit-Based Admission to Undergraduate Programs offered by the University

Undergraduate Program are offered by the University through its colleges in various streams of studies under different faculties namely Arts, Social Sciences, Applied Social Sciences and Humanities, Commerce and Business Studies, Mathematical Sciences, Sciences and Inter-Disciplinary and Applied Sciences programs. The criteria for eligibility for each of the programs offered at undergraduate level are listed below. Candidate must check these thoroughly to see whether they satisfy the requirements or not.

Admission of these programs is made through the various criteria and procedures specified by the University in its Bulletin of Information. There are no additional eligibility criteria set by the colleges besides the ones stipulated by the University through the Bulletin of Information.

3.2 Program-wise Merit List for Merit-Based UG Admissions

The Suggested Program and Category-Wise Merit List published on the University website shall be adhered to by all the Colleges of University of Delhi.

The marks entered by the candidate (at the time of registration on the UG Admission Portal) will serve as the basis for computing the total marks for program-specific combinations of "Best Four" for admission in programs through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities, and "Three Subjects" for admission in programs under faculties of Science and Applied Sciences. This may be displayed on the UG Admission Portal before the declaration of First Cut-Off marks by the Colleges/Departments.

A separate updated merit list will be published as an Annexure for candidates whose marks are updated after the publication of the Suggested Program and Category-Wise Merit List.

In order to facilitate the said Merit List, the candidate may choose subjects as relevant from List A and List B.

3.3 Relaxation in Program-Specific Eligibility Criteria

To determine their eligibility and merit, candidates from the SC/ST categories shall be given a relaxation to the extent of 5% in the respective eligibility criteria and merit for admission prescribed for candidates from the UR category. If, after giving 5% relaxation, these reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats in the program concerned. Eligibility in such cases is pass percentage.

To determine the eligibility and merit, candidates from the OBC category shall be given a relaxation in the respective eligibility in the qualifying examination to the extent of 10% of the eligibility marks prescribed for candidates from the UR Category. For example, if the minimum eligibility for admission to a program is 40% for the UR Category candidates, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).

Candidates from the PwBD category shall be given a relaxation in the respective eligibility for the   program concerned in the qualifying examination to the extent of 5%. For example, if the minimum eligibility for admission to a program is 40% for the UR category candidates, the minimum eligibility for the PwBD category will be 38% (i.e. 40% minus 5% of 40%).

Candidates from the CW category shall be given a relaxation of 5% in the respective eligibility for the program concerned in the qualifying examination. For example, if the minimum eligibility for admission to a program is 40% for the UR category candidates, the minimum eligibility for the CW category will be 38% (i.e. 40% minus 5% of 40%)

Eligibility Criteria for merit-based admissions under the EWS category shall be identical to that of UR category.

3.4 Ascertaining Program-specific Eligibility and Calculating Merit Lists of Subjects:

List A: Language Subjects					
List A1					List A2
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telegu Core/ Telegu Elective	French Core/ French Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	German Core/ German Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Italian Core/ Italian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Persian Core/ Persian Elective
					Spanish Core/ Spanish Elective

List B (Elective / Academic Subjects)		
Accountancy	Computer Science / Computer Applications / Informatics Practices	Mathematics
Anthropology	Economics	Philosophy/ Logic and Philosophy
Biology / Biochemistry / Biotechnology	Geography	Physics
Business Mathematics	Geology	Political Science
Chemistry	History	Psychology
Civics	Home Science	Sociology
Commerce / Business Studies	Legal Studies	Statistics

Computing Merit Score : General Guidelines

Program specific eligibility criteria determine the merit score on which admission to each program is based. Candidates must study these criteria carefully to understand if they qualify. The detailed program-specific criteria are given below.

1. All academic subjects may be treated as "elective." The subjects eligible for computation (subject to program-specific criteria) are listed above in List A and List B.

2. The University may define any other relevant subjects as academic /elective for a particular program.

3. Merit is calculated through program-specific combinations of marks obtained in the qualifying examination in the **"Best Four"** subjects for admission to programs through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities and program-specific combinations of **"Three Subjects"** for admission to programs under the faculties of Sciences and Applied Sciences.

3.5 Special Instructions for Candidates from Boards other than CBSE

1. If a paper's title does not match with what is specified in List A and List B above, it is mandatory for the candidate to provide a content equivalence certificate from the Principal/Head of the Institution last attended, certifying that the paper's content is equivalent to NCERT Class XII syllabus for that paper. This equivalence certificate must be accompanied by a copy of the syllabus of the paper attested by the Principal/Head of the Institution. However, the University of Delhi's decision on the matter will be final and binding.

2. If the candidate has studied "Botany" and "Zoology" separately, the total of marks in both these papers must be entered in the respective fields for theory and practicals under the heading "Biology" in the field provided in your admission form.

3. If the candidate's marksheet contain both Class XI and XII marks, the candidate must enter **only the Class XII marks** in the respective fields provided in the admission forms.

4. Candidates should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio **70 (theory) : 30 (practical)** if the theory component of the paper is less than 70%. The candidate should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their marksheet. In case the **theory/practical breakup is not specified**, the candidate will be required to enter only their total marks in the first field ("Theory") for that paper in the online Registration Form.

5. "*Internal Assessment*" marks mentioned in the marksheet will not be used for any calculations.

6. Any discrepancy in the entry of marks pertaining to theory, practicals or totals will be the sole responsibility of the candidate. Candidates are advised to exercise utmost care in filling up the registration form as errors in entry may lead to summary rejection of the form.

Merit-based admission to B.A. (Hons.) programs offered through the Faculty of Arts

Program	Program-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.A. (Hons.) English	• An aggregate of 45% marks in the qualifying examination. • The candidate must have studied and passed English in the qualifying exam and should include English for calculation of 'Best Four' percentage. • Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B. • Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage. • An advantage of 2% in the 'Best Four' percentage will be given to those candidates who have studied English as an elective subject (See List A).
B.A. (Hons.) Hindi	• An aggregate of 45% marks in the qualifying examination. • Candidates securing 40% or more marks in the aggregate in and 50% marks in Hindi in the qualifying examination are also eligible for admission to the relevant Honours Program. • Candidates who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also "Prabhakar in Hindi" shall be eligible for admission. • The candidate must have studied and passed Hindi in the qualifying exam and should include Hindi for calculation of 'Best Four' percentage. • Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B. • Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage. • An advantage of 2% in the 'Best Four' percentage will be given to those candidates who have studied Hindi as an elective subject (See List A).

B.A. (Hons.) Sanskrit	• An aggregate of 45% marks in the qualifying examination. • Candidates securing 40% marks in the aggregate and 50% marks in the subject concerned are also eligible for admission to the relevant Honours Program. • Candidates who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also in the following examination shall be eligible for admission to the respective subject of the Honours Program given below: ◦ **Shastri in Sanskrit** • The merit shall be determined on the basis of one language and three best academic / elective subjects from List A and List B above. • Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage. • For admission to Honours in this language program, advantage of 2% will be given in the aggregate 'Best Four' percentage to those candidates who have studied that particular elective language. • In case the candidate has not studied a language at qualifying examination level and is seeking admission to an Honours program in that language, deduction of 5% will be imposed on 'Best Four' aggregate percentage.
#B.A. (Hons.) Applied Psychology / **B.A. (Hons.) History /** **B.A. (Hons.) Pol.Science**	• An aggregate of 45% marks in the qualifying examination. • Merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B. • Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage. • Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate "Best Four" percentage. • Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology.

Merit-based admission to B.A. (Programme)

A maximum of two language subjects may be allowed for the calculation of marks for best four combination; however, out of the two languages, only one could be a core language.

Candidates choose a combination of two "discipline" subjects from the combinations offered by the Colleges. Criteria for admission to this program are based on the desired combination.

Program	Program-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.A. Prog. (Discipline Subject Combination based admission)	• An aggregate of 40% marks in the qualifying examination. • The merit shall be determined on the basis of one language (core / elective / functional) and three best academic / elective subjects as specified in List A and List B above may be chosen. • One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction. • If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied.

Merit-based admission to B.Com. (Hons) / B.Com. Program offered through the Faculty of Commerce and Business Studies

Program	Program-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.Com. (Hons.)	• An aggregate of 45% marks in the qualifying examination. • The candidate must have studied and passed Mathematics / Business Mathematics / equivalent paper at the qualifying examination for admission to B. Com. (Hons.). • Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following : ◦ An aggregate of 45% or more in English / Hindi and combination of best three among the following subjects : Mathematics, Accountancy, Economics and Business Studies / Commerce. ◦ Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. • Inclusion of any subject other than those in List A and List B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four
B.Com.	• An aggregate of 40% marks in the qualifying examination. • Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following : ◦ An aggregate of 40% or more in English / Hindi and combination of the best three from among the following subjects : Mathematics, Accountancy, Economics and Business Studies/ Commerce. ◦ Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. • Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four

Merit – based admission to Programs offered through the Faculty of Sciences

A maximum of two language subjects may be allowed for the calculation of marks for best four combination; however, out of the two languages, only one could be a core language.

Program	Program-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.Sc.(Hons.) Home Science	• 50% or more marks in the aggregate of any three of Physics / Chemistry, Biology / Biotechnology/ Biochemistry and other subjects from List B. • Merit will be calculated based on aggregate percentage including at least one subject of Physics / Chemistry, Biology / Biotechnology / Biochemistry and any one subject from List B.

Merit-based admission to B.Sc. (Hons) Programs offered through the Faculty of Mathematical Sciences

Program	Program-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.Sc. (Hons.) Mathematics	• 50% marks in Mathematics and an aggregate of 45% marks in the qualifying examination. • Merit shall be determined on the basis of one language, Mathematics and two best academic / elective subjects as specified in List A and List B.

4.   Reservations for SC/ST/OBC/EWS

The merit list for the unreserved category (UR) seats will comprise all the candidates in order of merit. No one will be excluded from the same. **In other words, the merit list for unreserved (UR) category will also include SC / ST / OBC / EWS candidates, irrespective of category, if they meet the criterion of merit for UR category.   No candidate can be excluded from the UR category merit list just because the candidate belongs to or has applied under SC/ST/OBC/EWS category**. Such a candidate is entitled to be considered under the UR category, as well as under the reserved category. Admission to UR category seats will be strictly in order of merit without excluding SC/ST/OBC/EWS candidates. **Discrimination on the basis of category/ caste is completely unlawful**. The University of Delhi does not tolerate discrimination against any candidate /student on this basis. Strict action will be taken against any violations. Candidates seeking admission under SC/ST/OBC/EWS category will have to produce for verification certificates in their own names.

4.1 Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) candidates

* 22.5% of the total numbers of seats is reserved for candidates belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable if necessary).

* It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe candidates.

* Colleges shall not refuse admission to any SC/ST candidate on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.

* Relaxation to the extent of 5% in the minimum marks shall be given to the candidates belonging to SC and ST to determine their eligibility and merit for admission to the program concerned.

* In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for all Colleges/Departments to fill all the seats reserved for SC/ST candidates. Eligibility in these cases is pass percentage.

The following are empowered to issue the requisite SC/ST certificate :

a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy
   Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.

b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate.

c) Revenue Officer not below the rank of Tehsildar.

d) Sub- Divisional Officer of the area where the Candidate and/ or her family normally resides.

e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

The candidate must note that the SC/ ST Certificate **from any other person/ authority shall not be accepted in any case. If the candidte happens to belong to SC or ST, candidate's caste/ tribe must be listed in the appropriate Govt. of India Schedule.**

The Caste Certificate should clearly state: (a) Name of her caste/ tribe (b) whether candidate belongs to SC or ST (c) District and the State or Union Territory of candidate's usual place of residence, and (d) the appropriate Govt. of India Schedule under which her caste/ tribe is approved as SC or ST.

If the candidate does not have their SC or ST caste/ tribe certificate at the time of registration /applying, they may upload the acknowledgement slip of the SC or ST caste /tribe certificate application. However, at the time of admission, **the candidate will have to produce the valid original SC or ST caste/tribe certificate.**

However, if an SC /ST candidate seeks admission under some other category (for example: PwBD /Employee Ward, etc.) **the candidate should satisfy the minimum eligibility requirement for that particular category.**

Note : SC /ST candidates who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).

4.2 Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

27% seats will be reserved for the candidates belonging to Other Backward Classes (OBC) (non-creamy layer, central list).

At the time of giving admission to an OBC candidate, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website http://ncbc.nic.in/ backward classes/index.html.)

The certificate must mention non-creamy layer status of the candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).

The OBC candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (ResI) dated 31 March 2016). **The validity of the non-creamy layer certificate shall be for the financial year 2021-2022, issued on or after 31st March, 2021.**

If the candidate does not have the OBC non-creamy layer certificate of the latest financial year 2021-2022 at the time of registration, the candidate may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the candidate must produce the recent financial year's (2021-22) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have reference of the candidate's already issued original caste certificate.

The OBC candidates shall be given a relaxation of 10% in the minimum eligibility marks of the said program and for the admission entrance test a relaxation of 10% of the minimum eligibility marks prescribed for General /UR Category candidates. For example, if the minimum eligibility for admission to a program is 40% for the UR Category candidates, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).

It is a statutory obligation on the part of Colleges to fill all the seats reserved for OBC candidates.

4.3 Reservation Policy for Economically Weaker Section (EWS)

As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019/ 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same in the Academic Year 2021-2022.

The eligibility of such candidates will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority as per Information Bulletin of University of Delhi.

For further details candidates can visit :
http://www.du.ac.in/du/uploads/Notifications/04042019-Notification-EWS.pdf

Disclaimer

* No further extension / relaxation for submitting the required certificate will be.given under any circumstances.

* If the applicant by oversight or mistake or otherwise for any other reason is admitted without recent finance year's (2021-22) OBC non-creamy layer certificate, the University / department reserves the right to cancel the admission without prior notice and without any liability.

5. Reservation for Persons with Benchmark Disability; for Children/Widows of Personnel of the Armed Forces; Kashmiri Migrants; PM's Special Scholarship for J&K; nominated Sikkimese Students; Ward Quota

5.1 Reservation of Seats for Persons with Benchmark Disabilities (PwBD)

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. "Person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

PwBD candidates shall be given a relaxation in the program-specific eligibility in the qualifying examination and in the admission entrance test to the extent of 5%, till seats are filled. For example, if the minimum eligibility for admission to a program is 40% for the UR Category candidates, the minimum eligibility for the PwBD category will be 38% (i.e. 40% minus 5% of 38%).

The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause (zc) of section 2 of Act of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation.

I.   Physical disability :

A.   Locomotor disability –

1.   Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system
or both), including—

2.   "leprosy cured person" means a person who has been cured of leprosy but is suffering from—

> (i)   loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifestation of deformity;
>
> (ii)   manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
>
> (iii)   extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

3.   "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

4.   "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;

5.   "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

6.   "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B.   Visual impairment –

7.   "blindness" means a condition where a person has any of the following conditions, after best correction —
(i)   total absence of sight; or
(ii)   visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or

> (iii)   limitation of the field of vision subtending an angle of less than 10 degree.

8.   "low-vision" means a condition where a person has any of the following conditions, namely :
(i)   visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
(ii)   limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C.   Hearing impairment —
(i)   "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
(ii)   "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
(iii)   "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

II. **Intellectual disability :** a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

(i)   "*specific learning disabilities*" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(ii) "*autism spectrum disorder*" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

III.   Mental behavior :

"Mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

IV.   Disability caused due to :

(a) *Chronic neurological conditions,* **such as** —

(i)   "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(ii) "Parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) **Blood disorder** —

(i)   "haemophilia" means an inheri1table disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(ii) "Thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.

(iii) "Sickle cell disease" means a haemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "haemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin.

V.   Multiple Disabilities (more than one of the above specified disabilities) :

(i) Multiple disabilities including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

(ii) **Any other category as may be notified** by the Central Government.

Candidates must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the candidate.

5.1.1 Concessional/Waiver of fees in respect of Persons with Disabilities (PwBD)

1. Candidates with physical disabilities pursuing various programs of study in the Faculties, Departments, Centres, and Institutions / Colleges of the University shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee (As per amendment to Ordinance X(4) of the University).

2. **PwBD candidates who meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD candidate.**

3. As per the Executive Council Resolution No. 50 dated 03.11.2012, students with physical disabilities residing in different Hostels / Halls of the University are **exempted from payment of all hostel fees and charges** except refundable caution fee and the mess fees. Persons with Physical Disabilities who are students shall pay 50% of the Mess fee and the remaining **50% of their Mess Fee** will be met by the University of Delhi. **Similar norms are to be adopted by the Colleges in respect of PwBD Students residing in various hostels of the Colleges.**

4. PwBD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions. **All admitted SC/ST, OBC, EWS, PwBD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.**

Value of Fellowship	Exemption of Fees Waiver etc.
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3001 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8001 and above per month	No fees waiver and no Hostel Subsidy

> **Disability Certificate issued after 01.06.2021 must be as per Gazette Notification No. 1736(E) dated 05.05.2021 issued by the Department of Empowerment of Persons with Disabilities and applied through UDID Portal. However, disability certificate issued before 01.06.2021 will be considered as per other existing applicable rules and notifications of Department of Empowerment of Persons with Disabilities and University of Delhi.**

5.2 Reservation for Children/Widows of Personnel of the Armed Forces (CW)

a) Five percent (5%) of seats are reserved for candidates under this category, program-wise in all colleges.

b) All such candidates have to upload the Educational Concession certificate in the enclosed format sample to be issued by any of the following authorities on the proper letterhead :

1. Secretary, KendriyaSainik Board, Delhi.
2. Secretary, Rajya ZilaSainik Board.
3. Officer-in-Charge, Record Office.
4. 1st Class Stipendiary Magistrate.
5. Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, Medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (**Priority I to IX**) including Para-Military Personnel (**only Priority I to V**), in the following order of preference:

Priority I   Widows/Wards of Defence personnel killed in action;

Priority II   Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service.

Priority III   Widows/Wards of Defence Personnel who died while in peace time with death attributable to military service;

Priority IV   Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service;

Priority V   Wards of Serving/Ex-servicemen including personnel of police forces who are in receipt of Gallantry Awards;

  a) ParamVir Chakra
  b) Ashok Chakra
  c) MahaVir Chakra
  d) Kirti Chakra
  e) Vir Chakra
  f) Shaurya Chakra
  g) President's Police Medal for Gallantry
  h) Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)
  i) Mention-in-Despatches
  j) Police Medal for Gallantry

Priority VI   Wards of Ex-Servicemen.

Priority VII   Wives of :
  (i)   Defence personnel disabled in action and boarded out from service.
  (ii) Defence personnel disabled in service and boarded out with disability attributable to military service
  (iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

Priority VIII   **Wards of Serving Personnel**

Priority IX   **Wives of Serving Personnel**

5.3   Reservation of Kashmiri Migrants (KM) (Supernumerary Seats)

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate programs of the University have to register online as per the schedule notified by the University.

2. Up to 5% seats are reserved program-wise in all colleges for the wards of Kashmiri Migrants.

3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of maximum 10% in the last cut-off marks fixed for unreserved category candidates shall be extended to the Kashmiri Migrants. Reservation under this category is not available in programs where admission is based on entrance tests.

5.4 Prime Minister's Special Scholarship Scheme for J&K students

The candidates selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in programs where admission is based on entrance tests. Candidates must register on the University Portal as per schedule to be announced on University website.

5.5 Nomination of Seats for Sikkimese Students

Sikkimese students nominated by the Govt. of Sikkim shall be considered for admission by the University in Colleges where hostel facilities are available (AC Resolutions 51 dated 05/06/1980 and 122 dated 17/12/1990). The allocation of Sikkimese students for admission as well as for hostel accommodation in respective colleges be made by the Vice-Chancellor at his discretion. **Reservation under this category is not available in programs where admission is based on entrance tests. Candidates must register on the University Portal as per schedule to be announced on University website**.

The number of these nominated seats is detailed below:

Program Seats	Seats
B.A. (Prog.)	3
B.A. (Hons.)	1
B.Com.	4
B.Com. (Hons.)	2
B.Sc. Physical Sciences /Applied Physical Sciences	2
B.Sc. Life Sciences /Applied Life Sciences	2
Total	14

5.6 Seats for DU Ward Quota

Admission to the wards of University and College employees, both teaching and non-teaching, will be done as per Academic Council Resolution 9a & b dated 27.11.2020.

6 ECA Quota (2% of each program)

> **Due to the unprecedented situation of COVID-19 pandemic and prevailing public health guidelines, UG merit based admission under ECA Quota will take place without the conduct of online/offline Trials.**

1. The total number of seats to be allocated to ECA is decided based on the facilities available, the requirement of the college and other relevant factors.

2. The candidate seeking admission under ECA Quota is required to register online on the University of Delhi UG Admission Portal.

3. The allotment of program and college to the candidate on the basis of ECA will be done in a centralized manner by the University through a centralized ECA Merit List and based on the preferences of colleges and programs indicated by the applicant. The allotment will be based on the rank of the applicant in the order of centralized ECA Merit List, program-specific eligibility criteria, the availability of program and ECA Quota/Sub-Quota in the College.

4. **A candidate's name appearing in the ECA Merit List does not guarantee admission in the college and program. The admission of the candidate is subject to fulfilment of program-specific eligibility criteria, the availability of program and seats under ECA Quota in the college and rank in order of merit list.**

5. The verification / forensic examination of certificates of all admitted candidates under the ECA Quota will be done.

6. **Not more than 15% concession in academic merit vis-à-vis Unreserved Quota Candidates from the last relevant cut-off will be given for admission to a specific program subject to program-specific eligibility criteria.**

7. **The Candidate must submit an Undertaking (Annexure-VI) at the time of admission stating that the candidate will participate in the Cultural/NSS/NCC activities for the college and University as determined by College/University failing which the college has the right to cancel the admission if the candidate violates the Undertaking during their entire period of UG Program of study.**

8. Additional Information regarding the schedule of ECA Admission and ECA Seat Matrix for UG Admission 2021-2022 will be notified on the University of Delhi Admission Website. The candidate are requested to read carefully the Bulletin of Information of University of Delhi and keep checking the DU Website regularly for further guidelines and other admission related information for admission under ECA Quota.

9. **A candidate submitting false/fake certificates for seeking admission on the basis of ECA shall be debarred from admission to any college for three years. In such cases admissions will be cancelled and strict legal action will also be taken.**

7   Sports Quota (3% of each program)

Due to the unprecedented situation of COVID-19 pandemic and prevailing public health guidelines, admission on the basis of Sports Quota will take place without the conduct of Trials.

1. The total number of seats to be filled based on Sports is decided given the facilities available, the requirement of the college and other relevant factors.

2. The candidate seeking admission under Sports Quota is required to register online on the University of Delhi UG Admission Portal.

3. The allotment of program and college to the candidate on the basis of Sports will be done in a centralized manner by the University. There will be no restriction of program (subject-wise) for admission to the eligible candidate.

4. The allotment of the program to the eligible candidate shall be subject to fulfilment of program-specific minimum eligibility criteria and conforming to University regulations.

5. **A candidate's name appearing in the Centralized Sports Merit Award List does not guarantee admission in the college and program. The admission of the candidate is subject to fulfilment of program-specific eligibility criteria, the availability of program and availability of seats in a program and also Game/Sport in the College.**

6. The verification of certificates of all admitted candidates under the Sports Quota will be done by the Sports Admission Committee of the College.

7. **A candidate, as per her age must be eligible to participate in Inter-University Competitions for the next three years and should not be employed on a Part-time/Full-time basis anywhere.**

8. **The Candidate must submit an Undertaking (Annexure-V) at the time of admission stating that the candidate will practice and participate for the college and if selected will represent the University in sports competitions as determined by College/University failing which the college has the right to cancel the admission if the candidate violates the Undertaking during their entire period of UG Program of study.**

9. Additional Information regarding the schedule of Sports Admission and Sports Seat Matrix for UG Admission 2021-2022 will be notified on the University of Delhi Admission Website. The candidate are requested to read carefully the Bulletin of Information of University of Delhi and keep checking the DU Website regularly for further guidelines and other admission related information for admission under Sports Quota.

10. **A candidate submitting false/fake certificates for seeking admission on the basis of Sports shall be debarred from admission to any college for three years. In such cases admissions will be cancelled and FIR will also be registered.**

CBCS Guidelines (Structure of CBCS as per University of Delhi)

a. One credit is equivalent to one hour of teaching (Lecture/Tutorial) or two hours of practical work or field work per week. The duration of classes may be decided accordingly by respective Principals of Colleges.

b. The number of papers under Core program, Elective Program and Ability Enhancement Programs and their respective credits for different Under-graduate programmes is as per UGC's guidelines at Annexure (1).

c. The examination scheme as approved by the Academic Council and Executive Council for the Under-graduate Programs under CBCS by amending Ordinance VIII(2) and Ordinance IX will be as per Annexure (2).

d. As per standard, the size of a tutorial is 8 to 10 students. The Principals of the respective Colleges may decide about the class-size and tutorial size as per their requirement according to prescribed standards.

e. The General elective programs offered by the department will be taught by teachers of the
same department.

f. The Principal of Colleges may take decision for offering more than one General Elective papers to be opted by the students in each semester.

g. A Student admitted in a particular department can opt for General Elective Programs offered by other department, for example, a student admitted under B.A. (Hons.) History Programme cannot opt for General Elective Program offered by the Department of History.

h. The students admitted under BMS/BFIA Programme can opt for General Elective papers offered by the specialization different from the one in which they are admitted.

i. The General Elective papers offered by different specialization of Home Science Program can be opted by student admitted in Home Science programs, considering the different specialization as different department and in confirmation with point no. 7.

j. The General Elective papers as prepared by departments and approved by the Academic Council & Executive Council of the University of Delhi can be offered in the Academic Year2015-16.

k. The core papers of English/Hindi/MIL as part of two language required to be studied is different from the programs of English/Hindi/MIL under Ability Enhancement Programs (AEC). In view of the above, a student of B.A. (Programme) can opt for English language as his or her one of the core paper and also opt for English as Ability Enhancement Program under A,B or C Scheme.

l. The syllabi of Programs under which admissions have been taken in the current session which are not prepared by the departments will be prepared and approved by respective Faculties at the earliest and submitted for approval of the Vice-Chancellor.

m. The student of B.Sc. (Hons.) Botany and B.Sc. (Hons.) Zoology must opt one or two General Elective papers offered by Department of Chemistry so that their eligibility for admission in P.G. Programs in various institutions is not hampered.

n. Similarly, students admitted under B.Sc. Programme and willing to pursue Post-graduation in Physics/Chemistry/Electronics must opt a paper of Mathematics as General Elective, if Mathematics is not one of the Core discipline being studied.

o. The students of B.Sc. (Hons.)/B.A.(Hons.)/B.Com (Hons.) in order to be eligible for Postgraduate in another discipline may opt for the General Elective of a particular subject in each semester to earn 24 credits in the concerned discipline.

p. The Universities/Institutes may offer any number of choices of papers from different disciplines under Generic Elective and Discipline Specific Elective as per the availability of the programs/faculty.

q. Universities/Institutes may evolve a system/policy about Extra Curricular Activities/ General Interest and Hobby Programs/Sports/NCC/NSS/Vocational programs/related programs on their own.

r. A student can opt for more number of Elective and AE Elective papers than proposed under the model curriculum of UGC. However the total credit score earned will not exceed 160 credits for UG Honours and 140 credits for UG Program degree.

s. The new scheme of UG programs should be given due consideration while framing the admission eligibility requirement for PG/ Technical programs in Indian Universities/Institutions to ensure that students following inter and multi-disciplinary format under CBCS are not at a disadvantage. It is suggested that wherever required, obtaining 24 credits in particular discipline may be considered as the minimum eligibility, for admission in the concerned discipline, for entry to PG/Technical programs in Indian Universities/Institutions.

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CBCS SYLLABUS

For the syllabus, please visit the website www.du.ac.in or the following link :

http://du.ac.in/index.php?page=revised-cbcs-syllabi

University of Delhi

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You are here: Home » UG Admissions » CBCS Syllabus

CBCS Syllabus

Spotlight

Advt. No. Estab.IV/268/2018 for the post of Finance Officer (Last Date extended upto 04.06.2018)
posted on: May 18, 2018

Suggestions are invited from the stake holders for setting up the Centre for Disability Studies
posted on: May 14, 2018

Draft Recruitment Rules 2018 : Invitation of suggestions from the stakeholders
posted on: May 1, 2018

96th Foundation Day (May 1, 2018)
posted on: Apr 20, 2018

Meeting of University Court: Schedule, Agenda, Notice and Electoral Roll 2018
posted on: Apr 9, 2018

Lecture Series

In Media

Examinations & Results

Helpline

CHOICE BASED CREDIT SYSTEM (CBCS) SYLLABUS	
Faculty of Applied Social Sciences & Humanities	
Business Economics	B.A. (Hons.) Journalism B.A (Hons.) Multi Media and Mass Communication (BMMMC) B.A. (Hons.) Hindi Journalism & Mass Communication Bachelor of Business Administration (Financial Investment Analysis)[BBA (FIA)] B.A. (Hons.) Business Economics Bachelors in Management Studies
Vocation	B.Voc. Healthcare Management, B.Voc. Retail Management & IT B.Voc. Printing Technology B.Voc. Web Designning Ramanujan College –B.Voc. Programme – B.Voc. Banking and Finance (Banking, Financial Service and Insurance (BFSI)Sector Ramanujan College –B.Voc. Programme – B.Voc. (Software Development) : IT Sector Maharaja Agrasen College – Advance Diploma in TV Programme & News Production
Faculty of Arts	
Arabic	B.A. (Hons.) Arabic Arabic paper in B.A. (Programme)
English	B.A. (Hons.) English English paper in B.A./B.Com.(Programme)
Germanic & Romance Studies: (French, German, Italian and Spanish)	B.A. (Hons.) German B.A. (Hons.) Italian B.A. (Hons.) Spanish B.A. (Hons.) French B.A. Program French B.A. Program German B.A. Program Spanish French paper in B.A. Programme German paper in B.A. Programme Spanish paper in B.A. Programme
Hindi	B.A. (Hons.) Hindi Hindi paper in B.A./B.Com. (Programme) Compulsory Test in Hindi
Modern Indian Languages & Literary Studies (i) Assamese, (ii) Bengali, (iii) Gujarati, (iv) Manipuri, (v) Marathi, (vi) Odia, (vii) Sindhi, (viii) Tamil, and (ix) Telugu) Bengali Hons.	B.A. (Hons.) Bengali (Assamese, Bengali, Gujarati, Manipuri, Odia, Sindhi, Tamil, Telugu) papers in B.A. (Programme)
Persian	B.A. (Hons.) Persian Persian paper in B.A. (Programme)
Philosophy	B.A. (Hons.) Philosophy Philosophy paper in B.A. (Programme)
Psychology	B.A. (Hons.) Psychology B.A. (Hons.) Applied Psychology Psychology paper in B.A. (Programme)
Punjabi	B.A. (Hons.) Punjabi Punjabi Paper in B.com. (Hons.)/B.Sc. (Hons.)/B.A. (Prog)
Sanskrit	B.A. (Hons.) Sanskrit Sanskrit paper in B.A. (Programme) Sanskrit Communication in B.A. Programme Details of B.A. Hons Core paper no. 12
Urdu	B.A. (Hons.) Urdu Urdu Elective paper in other course
Faculty of Commerce & Business Studies	
Commerce	B.Com (Hons.) B.Com Commerce based course in B.A. (Prog.)
Faculty of Inter–disciplinary & Applied Sciences	
Electronic Science	B.Sc. (Hons.) Electronic Science
Instrumentation	B.Sc. (Hons.) Instrumentation
Microbiology	B.Sc. (Hons.) Microbiology
Physical Education & Sports Science	B.Sc. Physical Education, Health Education & Sports Science (PEHES) Physical & Health Education in B.A. (Prog.)

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ORDINANCES

Ordinance VII (2)

Resolved that the following amendments to Ordinance VII and Ordinance IX of the Ordinances of the University be accepted and recommended to the Executive Council for approval.

Replace the existing attendance rules for the 3-year semester based undergraduate programmes with the following:

a) A candidate for the Semester I/III/V Examination shall not be deemed to have satisfied the required conditions of attendance unless she has attended, in all the subjects taken together, not less than two thirds of the lectures / practical / presentations / tutorials required to be attended. Provided that a student of the Semester I/III/V who does not fulfil the required conditions of attendance, as above, but has attended, in all the subjects taken together, not less than 40 per cent of lectures/practical/presentations during the respective semester, may at the discretion of the Principal of the College concerned, appear for the ensuing semester examination; but such a candidate shall be required to make up the deficiency at lectures and practical's, in the next semester of the same academic year.

Provided that a student of the II/IV/VI semester who does not fulfil the required conditions of attendance as above, but has attended in all the subjects taken together, not less than 40 per cent of the lectures/practical/ presentation/tutorials, held during the respective semester, may at the discretion of the Principal of the College concerned, be allowed to appear at the ensuing examination provided that she makes up the deficiency of the said attendance by combining the attendance of the previous semester in the ensuing semester.

Provided further that the Principal of the College concerned may permit a student to appear in an examination notwithstanding that the student has not fulfilled the attendance requirement, if in the opinion of the Principal, such student shall make up the deficiency in the succeeding academic year.

Provided further that a student of the VI semester shall be allowed to appear at the VI Semester Examination, if by combining the attendance of the three academic years, the candidate has put in two-thirds of attendance, in all the subjects taken together, held during the respective years.

b) In the case of a student who :

i) is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties; or
ii) is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Principal/ Head of the institution concerned; or
iii) is selected to participate in sports or other curricular activities; or
iv) represents the college in inter-college tournaments organized by the Delhi University Sports Council (DUSC); or a student who represents Delhi State in National Tournaments organized by Nation Sports Federation; or a student who represent the University in Tournaments organized by Association of Indian Universities; or a student who represents India in International Tournaments organized by International Federation/Associations and FISU, (selection through AIU); or a student who represents India in Olympics/Common Wealth Games/Youth Games/World Championship organized by International Olympic Committee; or in national or international fixtures in games and sports approved by the Competent Authority; or
v) is required to represent the University at the Inter- University Youth Festival; or
vi) is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a student who is required curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose.

In calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for his/her programme of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence, and as recommended/forwarded by the concerned teacher/DPE and approved by the Principal/Head for the above purposes shall deemed to have been attended by the student.

c) The Principal of a College may consider, on the basis of the Medical Certificates produced, exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.

d) Colleges shall be required to notify the attendance position of each of its students for each month on the notice board of the College, and clearly indicate the lectures/practical held subject wise and the numbers attended by each student.

e) A College shall notify on the notice board the final attendance position of each of its students within five days of the dispersal of the classes in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.

f) The benefit of exclusion of lectures contemplated in category (c) above, shall in no case exceed 1/3 of the total number of lectures / practical's / presentations / tutorials.

g) In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her programme of study in each semester, the number of lectures in each subject delivered during the period of her maternity leave shall not be taken into account.

h) No person shall be deemed to have satisfied the required conditions in respect of his instructions, unless in addition to the requirements regarding attendance and other conditions, he has appeared and satisfied by his performance the Principal of his college in such tests, written and/or oral, as may be held by him in his discretion. The Principal of the College shall have, and shall be deemed always to have had, the power to detain a student in the same class in which he has been studying, or not to send him up for the University Examination, in case he did not appear at the tests aforesaid or his performance was not satisfactory. The Principal of a College/Head of the Institution shall have power to strike off the name of a student who is grossly irregular in attendance inspite of warning or when the absence of the student is for such a long period that he cannot put in requisite percentage of attendance.

Ordinance IX

Clause of Ord. IX	Existing Provision	Amendments approved
7. (1) (a)	The minimum marks required to pass any programme in a semester shall be 40% in theory and 40% in Practical, wherever applicable. The student must secure 40% in the End Semester Examination and 40% in the total of End Semester Examination & Internal Assessment of the programme for both theory & Practical separately.	A student who has obtained 40% in the aggregate taking together all the papers in theory examination (including internal assessment/ project work) and practical examinations, separately, conducted in the first and second semesters shall be promoted to the second academic year/ third semester and s imilarly from the second academic year to third academic year/ fifth semester.
7. (2) (e)	Reappearance in Practical Examinations shall not be allowed.	Reappearance in Practical Examination and project work of Foundation Programmes shall not be allowed.

ORDINANCE XV-B : Maintenance of discipline among Students of the University :

1. All powers relating to discipline and disciplinary action are vested in the Vice–Chancellor.

2. The Vice-Chancellor may delegate all or such powers as he/she deems proper the Proctor and to such other persons as he/she may specify in this behalf.

3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
   a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi
   b. Carrying of, use of or threat to use of any weapons
   c. Any violation of the provisions of the Civil Rights Protection Act, 1976
   d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
   e. Any practice-whether verbal or otherwise-derogatory of women
   f. Any attempt at bribing or corruption in any manner
   g. Wilful destruction of institutional property
   h. Creating ill-will or intolerance on religious or communal grounds
   i. Causing disruption in any manner of the academic functioning of the University system;
   j. Prohibition of Ragging as per Ordinance XV-C.

4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of her powers aforesaid order or direct that any student or students :

   a. be expelled; or
   b. be, for a stated period rusticated; or
   c. be not for a stated period, admitted to a programme or programmes of study in a College, Department or Institution of the University; or
   d. be fined with a sum of rupees that may be specified; or
   e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.

5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their colleges, Institutions, or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE XV-C : Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of Delhi University system as well as on public transport.

2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.

3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which :

    a. involve physical assault or threat to use of physical force.
    b. violate the status, dignity and honour of women students.
    c. violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
    d. expose students to ridicule and contempt and affect their self-esteem.
    e. entail verbal abuse and aggression, indecent gestures and obscene behavior.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also suomoto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, she may so advise the Vice-Chancellor accordingly.

8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a programme of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions / directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Order of the Vice-Chancellor in pursuance of Ordinance XV-C :

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

ORDINANACE XV-D :   The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment ;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf.

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Schedule of Fee for UG Programmes

The following is the schedule of fee and charges of UG students per annum (for the entire academic session 2021-2022) payable at the time of admission (Canara Bank, Vivek Vihar Branch, Saving Bank Account No. 1300101332301) :

DETAILED FEE STRUCTURE FOR I Year : 2021-2022

COLLEGE DUES	Amount	Total Amt.
Admission Fee	5.00	
Tuition Fee from May, 2020 to April, 2021	180.00	
Electricity Charges	1,200.00	
Water Charges	700.00	
Library & Reading Room Fee	200.00	
Identity Card Fee	50.00	
College Magazine Fee	20.00	
Garden Fee	50.00	2,405.00
UNIVERSITY DUES		
D.U. Cultural Council Fee	5.00	
D.U. Athletic Association Fee	50.00	
D.U. W.U.S. Fee	2.00	
Delhi University Student's Union Membership Fee	20.00	
Delhi University Development Fund	600.00	
D.U. Ordinance XV Sexual Harassment Committee Fee	2.00	
D.U. N.S.S. Fee	20.00	
Delhi University Enrolment Fee	250.00	949.00
STUDENT FUND		
Student Fund	7,535.00	
Students' Aid Fund	500.00	
Ordinance XV Sexual Harassment Fee	8.00	
W.U.S. Fee	3.00	
College Students' Security (Refundable)	2,000.00	10,046.00
TOTAL :		**13,400.00**

DETAILED FEE STRUCTURE FOR I Year 2021-2022
(ONLY FOR PWD STUDENTS)

COLLEGE DUES	Amount	Total Amt.
Admission Fee	5.00	
Identity Card Fee	50.00	55.00
UNIVERSITY DUES		
Delhi University Student's Union Membership Fee	20.00	20.00
TOTAL :		**75.00**

Schedule of Fee for PG Programmes

The following is the schedule of fee and charges of PG students per annum (for the entire academic session 2021-2022) payable at the time of admission (Canara Bank, Vivek Vihar Branch, Saving Bank Account No. 1300101332301) :

DETAILED FEE STRUCTURE FOR M.A. (PRE. YEAR) : 2021-2022

COLLEGE DUES	Amount	Total Amt.
Admission Fee	5.00	
Tuition Fee from May, 2020 to April, 2021	216.00	
Electricity Charges	1,200.00	
Water Charges	700.00	
Library & Reading Room Fee	200.00	
Identity Card Fee	50.00	
College Magazine Fee	20.00	
Garden Fee	50.00	2,405.00
UNIVERSITY DUES		
D.U. Cultural Council Fee	5.00	
D.U. Athletic Association Fee	50.00	
D.U. W.U.S. Fee	2.00	
Delhi University Student's Union Membership Fee	20.00	
Delhi University Development Fund	600.00	
D.U. Ordinance XV Sexual Harassment Committee Fee	2.00	
D.U. N.S.S. Fee	20.00	
D.U. Library Development Fund	200.00	
D.U. Library Security Deposit	1,000.00	
Delhi University Enrolment Fee	150.00	2,049.00
STUDENT FUND		
Student Fund	6,535.00	
Students' Aid Fund	500.00	
Ordinance XV Sexual Harassment Fee	8.00	
W.U.S. Fee	3.00	
College Students' Security (Refundable)	500.00	7,746.00
TOTAL :		**12,236.00**

DETAILED FEE STRUCTURE - M.A.(PRE. YEAR) : 2021-2022
(ONLY FOR PWD STUDENTS)

COLLEGE DUES	Amount	Total Amt.
Admission Fee	5.00	
Identity Card Fee	50.00	55.00
UNIVERSITY DUES		
Delhi University Student's Union Membership Fee	20.00	20.00
TOTAL :		**75.00**

ANNEXURES

ANNEXURE-I

AMENDMENT TO ORDINANCE VIII (2) & ORDINANCE IX (12)

Amendment to Ordinance VIII (2) of the Ordinances of the University related to span period for the under-graduate programmes under the Choice based Credit System (CBCS). (Page no. 335 of the University Calendar Volume I (2004) (E.C. 14.07.2015).

Add the following to Ordinance VIII (2):

Ordinance VIII (2) (1-3) x x   x x x x   x x

(4) For all the students obtaining admissions under the Three Year Under-graduate Programme under CBCS starting 2015-16, the span period to complete the programme will be 6 years from the year of admission in the first semester, irrespective of the different programmes provided the student has completed all requirements to become eligible for appearing in the University Examinations as per rules.

Amendments to Ordinance IX of the ordinances of the University related to the pass percentage and promotion criteria for the under- graduate programmes under the Choice Based Credit System (CBCS). All other relevant Ordinances shall stand amended accordingly, (Page no. 346 of the University Calendar Volume I)) (E.C. 14.04.2015.)

Add the following to Ordinance IX:

Ordinance IX (1-11) x x   xx x x   x x

12. Pass percentage and Promotion Rules for All the Under-Graduate Programmes under Choice Based Credit System :

The following provisions shall be applicable to students admitted to the Three year Under-graduate programme under Choice Based Credit System (CBCS):-

12(1)

(a) A students who appears in an odd semester examinations or who was eligible to appear in the odd semester examinations but remains absent in any or all the papers of the said semester, shall move on to the next even semester irrespective of his /her result in the said examination.

(b) A student who has obtained 40% on the aggregate taking together all the papers in theory examination (including internal assessment / project work) and practical examination separately conducted in I and II semester shall be promoted to the second academic year III semester.

(c) A student who has obtained 40% on the aggregate taking together all the papers in theory examination (internal assessment/project work) and practical examinations separately, conducted in III and IV semester shall be promoted to the third academic year/V Semester.

 (d) Students who do not fulfil the promotion criteria mentioned above shall be declared fail in the promotion examination of the academic year concerned. However, they shall have the option to retain the marks in the papers in which they want to retain.

 (e) A student who wants to re-appear for improvement in marks in a paper prescribed for semester I/III/V may do so only in the semester examinations to be held in November-December. A student who wants to reappear for improvement in a paper prescribed in semester II/IV/VI may do so only in the examination to be held in May/June.

 (f) If a Student has secured an aggregate of minimum 40% marks taking together all the papers in theory examination (including internal assessment / project work, whichever applicable) and practical exam separately till the end of the third year, i.e., upto the end of the VI semester, then she /he shall be awarded the degree in which the student has been admitted.

12(2) Re-appearance for improvement

(a) A student may re-appear in any theory paper prescribed for a semester, on foregoing in writing her/his previous performance in the paper(s) concerned. this can be done in the immediate subsequent semester examination only (for example, a student re-appearing in paper prescribed for semester I examination may do so along with subsequent semester III examination and not along with papers for semester V).

(b) A candidate who has cleared examinations of third academic year (V and VI semesters) may re-appear in any paper of V and VI semester only once, at the immediate subsequent examinations on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed span period.

(Note: The candidate of this category will not be allowed to join any post- graduate programmes.)

(c) In the case of re-appearance in paper, the result will be prepared on the basis of candidate's current performance in the examination.

(d) In the case of candidate, who opts to re-appear in any paper/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the paper/s concerned, the marks previously secured by the candidate in the paper/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently.

(e) Re-appearance in practical / internal assessment shall not be allowed.

(f) All papers of core, Elective, Ability Enhancement Compulsory Programmes (AECC) and Skill Enhancement Programmes (SEC) shall be for 100 marks shall be for Internal Assessment (IA).

(g) Examinations for practical wherever applicable shall be based on continuous evaluation.

(h) Duration of end semester theory examinations of core and elective subjects shall be three hours.

(i) The entire evaluation process for AECC and Skill Enhancement Programmes (SEC) shall be undertaken by each college where the AECC and SEC are being taught and the teacher responsible for the conduct of learning of the AECC and SEC shall be responsible for the evaluation .

(j) There shall be no internal assessment in practical papers.

(k) There shall be no supplementary examinations.

(l) Paper setting and evaluation of the answer script of the concerned paper shall be co-ordinated by the respective boards appointed by the Competent Authority. In case of all Core Programmes offered in different programmes across the disciplines, the assessment / evaluation of the theoretical component towards the end of the semester should be undertaken by external examiners from outside the college at the UG level who may be appointed by the Competent Authority.

(m) Eligibility for award of degree under CBCS.

12(3) Letter grades and grade points

(a) A student who becomes eligible for the degree as per Ordinance IX, 12(1).
Such a student shall be categorized on the basis of the combined result of semester I to semester VI examinations under CBCS on a 10 point grading system with the following Letter grades as given below:

Letter Grade	Grade point
O (outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

Issue of transcripts : Based on the grades earned, a Grade certificate shall be issued to all the registered students by the University after every semester and a consolidated transcript indicating the performance in all semesters. The grade certificate will display the programme details (code, title of the paper, number of credits, grades secured) along with SGPA of each semester and CGPA earned based on overall six semesters.

(b) A student obtaining Grade F shall be considered failed and will be required to re-appear in the examinations.

(c) For non-credit programmes , 'satisfactory' or 'unsatisfactory' shall be indicated instead of the Letter Grade and this will not be counted for the computation of SGPA/CGPA.

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ANNEXURE- II

UNDERTAKING BY THE STUDENT (FOR ABIDING BY ALL THE RULES)

I, Ms./Mrs._____daughter of Mr._____,

resident of _____ and admitted to

_____ in Vivekananda College, Vivek Vihar, Delhi-110095, shall

abide by all the rules and regulations laid down by the University and the College.

(Signature of Student)

Name of Student_____

Class:_____

Roll No._____

(Signature of Parent/ Guardian) Name of Parent/ Guardian

ANNEXURE-III

UNDERTAKING BY THE STUDENT (for Anti Ragging)

1. I, _____ (full name of the student with admission/registration/enrolment number), D/o Mr./Mrs./Ms. _____ have been admitted to _____ (name if the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational institutions 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have also, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware or the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:-
(a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging: and further affirms that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Name : _____

Signature of deponent

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____(place) on this the _____(day)____of _____(year)_____.

Name : _____

Signature of deponent

ANNEXURE-IV

UNDERTAKING BY THE PARENTS / GUARDIAN (for Anti-Ragging by their Ward)

1. Mr./Mrs./Ms._____ (full name Parent/Guardian) Father/Mother/Guardian of, _____(Full name of student with enrolment number) been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational institutions 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware or the penal and administrative action that is liable to be taken against my ward in case she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

(b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging: and further affirms that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____Year.

Name: _____

Address :_____

Tel.No.: _____   **Signature of deponent**

ANNEXURE-V

UNDERTAKING (FOR SPORTS ADMISSION)

I, Ms./Mrs._____daughter of Mr._____, resident of _____ and admitted to _____ in Vivekananda College, Vivek Vihar, Delhi-110095.

The admission has been granted to me through the Sports Quota in the College on the basis of the Testimonials submitted and trials conducted prior to the award of this admission.

That the admission is solely subject to my participation in the various sports offered in the College and as required by the College Authorities, for all the years, during undergraduate programmes.

I shall be required to make myself available for daily practice sessions as called for by the College Authorities, for all the years, during undergraduate programmes.

I shall abide by the rules and regulations for sports women as decided and enforced by the College Authorities. I undertake that "I will play for College and University, all the years, during undergraduate programmes" and I shall have no objection whatever to any action whether monetary or disciplinary as decided and imposed by the College administration on me in the event of my non-compliance with the terms, which may even lead to the cancellation of my admission at any time.

(Signature of Student)

Name of Student_____

Class:_____

Roll No._____

(Signature of Parent/ Guardian) Name of Parent/ Guardian

ANNEXURE- VI

UNDERTAKING (FOR ECA ADMISSION)

I, Ms./Mrs._____daughter of Mr._____, resident of _____ and admitted to _____ in Vivekananda College, Vivek Vihar, Delhi-110095.

That the admission is solely subject to my participation in the extra-curricular activities in the College and as required by the College Authorities, for all the years, during undergraduate programmes.

I will make myself available for practice sessions as called for by the College Authorities, for all the years, during my studies in the College.

I undertake that "I will participate in extra-curricular activities for College and University, all the years, during undergraduate programmes" and I shall have no objection whatever to any action whether monetary or disciplinary as decided and imposed by the College administration on me in the event of my non-compliance with the terms, which may even lead to the cancellation of my admission at any time.

(Signature of Student)

Name of Student_____

Class:_____

Roll No._____

(Signature of Parent/ Guardian) Name of Parent/ Guardian

CHECK LIST

<u>Checklist for documents required for admission</u>

The candidates shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of re-opening of the College :

1.   Print out of Registration Form of admission with College Name (available on DU Portal)

2.   Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names* (The names of candidates claiming reservation under SC/ST/OBC/EWS/PwBD/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly, their parents' names must match in both sets of certificates).

3.   Class XII Mark-Sheet.

4.   SC/ST/OBC/EWS/PwBD/CW/KM Certificate (in the name of the Candidate) issued by the competent authority. (The names of candidates claiming reservation under SC/ST/OBC/EWS/PwBD/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates).

5.   OBC (Non-Creamy Layer) Certificate (in the name of the Candidate) issued by the competent authority, and wherein the caste is in the OBC central list issued by <u>http://ncbc.nic.in.</u> (The name of the candidate claiming reservation under OBC (Non- Creamy Layer) must match with the candidate's name as it appears on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates).

6.   EWS Certificate from competent authority certifying the candidate can claim reservation under this category. (The names of candidates claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates).

7.   Three recent passport size photographs

8.   *Print out of the Undertaking by the student (for abiding by all the rules)

9.   *Print out of the Undertaking by the student (for Anti Ragging)

10.   *Print out of the Undertaking by the Parent/Guardian (for Anti Ragging of their ward)

*These undertaking can be filled / obtained from any of the below mentioned two websites :

<u>http://www.antiragging.in</u>   &   <u>http://www.amanmovement.org</u>

<u>These documents are to be submitted in hard copy as per requirement of the office after re-opening of the College.</u>